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This issue of the PTASP TAC Update focuses on recent questions from transit agencies about the [Public Transportation Agency Safety Plan \(PTASP\)](#) regulation (49 CFR § 673).

Featured Resources

New! Implementing SMS Authorities, Accountabilities, and Responsibilities (May 27, 2021):

[Webinar Presentation](#) | [Webinar Recording](#)

Implementing an ASP during the COVID-19 Public Health Emergency Webinar (January 27, 2021):

[Webinar Presentation](#) | [Webinar Recording](#)

Transitioning to Agency Safety Plan Implementation Webinar (December 17, 2020):

[Webinar Presentation](#) | [Webinar Recording](#)

Access the entire TAC Resource Library by visiting FTA's [PTASP Technical Assistance Center website](#).

Q & A Highlights

Question 1:

I'm working on tracking the safety performance measures for our fixed route and demand response ASP. If there is a safety event (collision) that involves one or more injuries requiring medical transport, do I count that in both the "safety event" and "injury" sections or just in "safety event"?

FTA Response:

For the injury safety performance measure, FTA uses the National Transit Database (NTD) definition of *injury*, which is harm to a person requiring immediate medical attention away from the scene. If this injury is caused during a safety event that meets an NTD major event threshold, then yes, you would count the injury toward your injury safety performance target and the safety event toward your safety events performance target.

Need Assistance?

Contact the PTASP Technical Assistance Center (TAC) to speak with a specialist today!



PTASP-TAC@dot.gov



1-87 PTASP-AID
1 (877) 827-7243

9 a.m. to 8 p.m. EST, M-F



Contact the TAC for **one-on-one technical sessions** for ASP support.

Coronavirus Disease 2019 (COVID-19)

FTA encourages transit agencies to stay informed and prepared to protect personnel and passengers against COVID-19. For more information, visit [FTA's COVID-19 web page](#).



Question 2:

When our agency goes through organizational changes, such as the Accountable Executive leaving the agency, is there a time frame in which the ASP must be updated, or will an addendum suffice?

FTA Response:

A change in personnel, even a change in Accountable Executive, does not automatically require an update of the ASP outside of the annual review and update process established in your agency's ASP, unless your agency's ASP specifies this is necessary, or, if applicable, your State Safety Oversight Agency (SSOA) agency has established more specific requirements for rail transit agencies in its State.

Section [673.31](#) documentation requirements allow an agency to manage personnel and organizational changes through, for example, an addendum to clarify that the agency has a new Accountable Executive who will carry out the responsibilities specified in the ASP. During the annual ASP review and update, the agency can make the changes it determines are necessary at that time.

Question 3:

Is the Metropolitan Planning Organization (MPO) required to approve our agency's ASP?

FTA Response:

The PTASP regulation does not require MPOs to approve ASPs. Per [§ 673.11\(a\)\(1\)](#), the ASP and subsequent updates must be signed by the Accountable Executive and approved by the agency's Board of Directors or an Equivalent Authority. Rail fixed guideway public transportation systems in FTA's SSO Program must submit their ASPs to their SSOA for approval.

The contents of this document do not have the force and effect of law and are not meant to bind the public in any way. This document is intended only to provide clarity to the public regarding existing requirements under the law or agency policies. Grantees and subgrantees should refer to FTA's statutes and regulations for applicable requirements.

Upcoming Events

Virtual ASP Implementation Workshops

Registration is open for:

Large agencies:

Thursday, June 10, 2021

Large & small agencies:

Wednesday, June 23, 2021

[More Info Here](#)

Implementing Safety Risk Assessment Approaches Webinar

When: Wednesday, June 30,
2:00 p.m. EDT

[Register Here](#)

Safety Event Investigations in a Safety Management System Webinar

When: Wednesday, July 28,
2:00 p.m. EDT

[Register Here](#)