

# Areas of Persistent Poverty External Webinar

July 29, 2021



The contents of this webinar do not have the force and effect of law and are not meant to bind the public in any way. This document is intended only to provide clarity to the public regarding existing requirements under the law or agency policies. Grantees and subgrantees should refer to FTA's statutes and regulations for applicable requirements of the Areas of Persistent Poverty Program.

**Tonya Holland, Community Planner**  
Office of Planning and Environment  
Federal Transit Administration



# Background

- Grants for planning, engineering, or development of technical or financing plans for projects eligible under Chapter 53 of Title 49 in “areas of persistent poverty”
- Funding opportunity with \$16,259,614 currently available
- NOFO published July 1, 2021
- Applications due August 30, 2021 (please apply early)
- For more information: <https://www.transit.dot.gov/notices-funding/areas-persistent-poverty-program-2021-notice-funding-opportunity>

# Eligibility

- Eligible applicants include:
  - States, tribes, and designated or direct recipients eligible under 49 U.S.C. 5307, 49 U.S.C. 5310, or 49 U.S.C. 5311 that are located in areas of persistent poverty.
  - State departments of transportation may apply on behalf of eligible applicants within their States.
  - Applicants are also encouraged to work with non-profit organizations.

# Eligibility, Cont.

- Eligible projects must be located:
  - In a county that had greater than or equal to 20 percent of the population living in poverty over the 30-year period preceding the date of enactment of the Consolidated Appropriations Act, 2021 as measured by the 1990 and 2000 decennial census and the most recent Small Area Income and Poverty Estimates, or
  - In a census tract with a poverty rate of at least 20 percent as measured by the 2014–2018 five-year data series available from the American Community Survey of the Bureau of the Census; or
  - In any territory or possession of the United States.
  - Use this link to confirm that your proposed project is in an Area of Persistent Poverty and document that in the Supplemental Form to the application - <https://datahub.transportation.gov/stories/s/tsyd-k6ij>.

# Eligibility, Cont.

- Eligible activities may include planning, engineering, or development of technical or financing plans for: (see NOFO for full list)
  - improved transit services;
  - new transit routes;
  - engineering for transit facilities and improvements to existing facilities;
  - innovative technologies;
  - low or no emission buses or a new bus facility
  
- Ineligible activities:
  - capital, maintenance, or operating costs of any type
  - procurement of vehicles or equipment and
  - support of the operation and maintenance of system



# Goals

- Improve transit services /facilities in areas of persistent poverty by planning, engineering, or development of technical or financing plans for projects that:
- Address Equity:
  - Advance racial equity, support underserved and environmental justice populations and communities, racial equity, and barriers to opportunity.
  - Protect public health and the environment
- Address Climate Change
  - Executive Order 13990: Protecting Public Health and the Environment and Restoring Science to Tackle the Climate Crisis, and
  - Executive Order 14008: Tackling the Climate Crisis at Home and Abroad



# Evaluation Criteria

- Demonstration of Need
- Demonstration of Benefits
- Funding Commitments
- Project Implementation Strategy
- Technical, Legal, and Financial Capacity



# Examples of Supporting Objectives

- Improve system condition/reliability of service to underserved communities  
reduce vehicle emissions
- Implement advanced technologies
- Reduce regulatory barriers to affordable housing
- Enhance modal options to private auto travel

# Grant Conditions

- Maximum individual award is \$850,000
- Local Match is 10 percent of Total Project Cost
- Cash or In-kind contributions, transportation development credits (toll revenue credits), sale of advertising/concessions, amounts received under service agreement, value capture, and others
- Pre-award authority guidance to be made available and described with notice of award selections
- Planning requirements apply - see 23 CFR 450

# Submitting an Application

- Apply through grants.gov (FTA-2021-005-TPE)
- SF 424 Mandatory/Supplemental Forms with attachments
- Cumulative 15-page limit for applications and all attachments
- Application and Proposal Profile form - <https://www.transit.dot.gov/applying/notices-funding/areas-persistent-poverty-program-2021-notice-funding-supplemental-form>
- Confirmation of location in “area of persistent poverty”  
<https://datahub.transportation.gov/stories/s/tsyd-k6ij>
- Confirmed eligibility and legal, technical, and financial capacity
- Documentation of availability or commitment of match

# Common Questions

## 1. How do I determine whether my project is in an “Areas of Persistent Poverty?”

FTA has provided a full list and map of all counties in areas of persistent poverty at <https://datahub.transportation.gov/stories/s/tsyd-k6ij>. Prospective applicants should determine that their project lies in one or more of the designated areas.

## 2. What is the maximum amount of funding for which I can apply?

The maximum award amount is \$850,000 but the actual award amount may be lower, so that additional projects may be funded.

## Common Questions cont.

- 3. Is it required that a state or other designated recipient of FTA funding apply for a Areas of Persistent Poverty award in Grants.Gov on behalf of a subrecipient in either an urban or rural area?**

No. Any recipient or subrecipient of Section 5307, Section 5310 or Section 5311 funding may apply directly through Grants.Gov for Areas of Persistent Poverty award.

However, as described above, applicants that are not direct recipients of FTA funding, or have limited experience as a direct recipient, will need to secure the commitment of a designated recipient of FTA funding, such as the State Department of Transportation, to apply on their behalf for funding through TrAMS if selected for award.

# Common Questions cont.

- 4. What should an applicant who is not an FTA direct funding recipient do to demonstrate they are eligible to receive an Areas of Persistent Poverty grant award?**

Any eligible applicant and sub-recipient must provide documentation of an agreement with a current FTA direct recipient, such as the State Department of Transportation or another FTA direct recipient, to apply for funding through FTA's Transit Awards Management System (TrAMS) on their behalf if they are selected for a funding award.

# Common Questions cont.

## **5. What is the non-federal share of the project cost (local match) funding required?**

The local, non-federal share of the project cost is 10 percent of the total project cost.

## **6. Can my transit agency propose to use “in-kind” match?**

Yes. In-kind match is permissible provided the source is documented.

# Common Questions cont.

## **7. May tribal governments or rural planning organizations or economic development agencies apply for Areas of Persistent Poverty funding?**

Yes, provided that they coordinate with a recipient of Section 5307, 5310, or 5311 funds or with the State Department of Transportation to develop the application. If they are not a recipient or sub-recipient of Section 5307, 5310, or 5311 funds, they should obtain partnership agreements with eligible entities.

# Common Questions cont.

## 8. How will projects be selected for funding?

Primarily in consideration of the five (5) Rating Factors (Need, Benefits, Local Finance, Implementation, and Capacity), as well as the additional factors just described.

The following factors will be considered - NOFO: Section E (1b) Demonstration of Benefits

- System Condition
- Service Reliability
- Enhanced Access and Mobility
- Emissions Reductions
- Barriers to Low Income Housing
- Racial Equity and Barriers to Opportunity
- Environmental Justice
- Regional Support

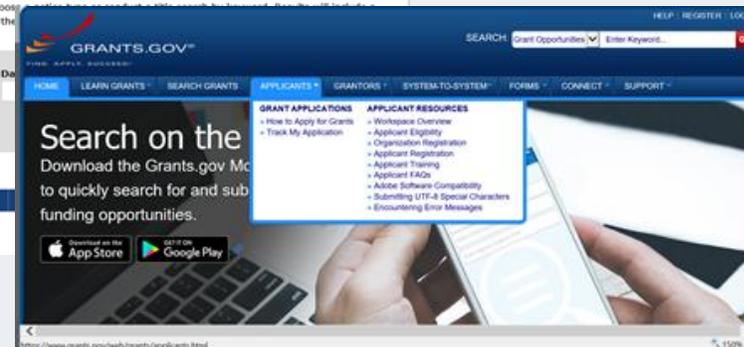
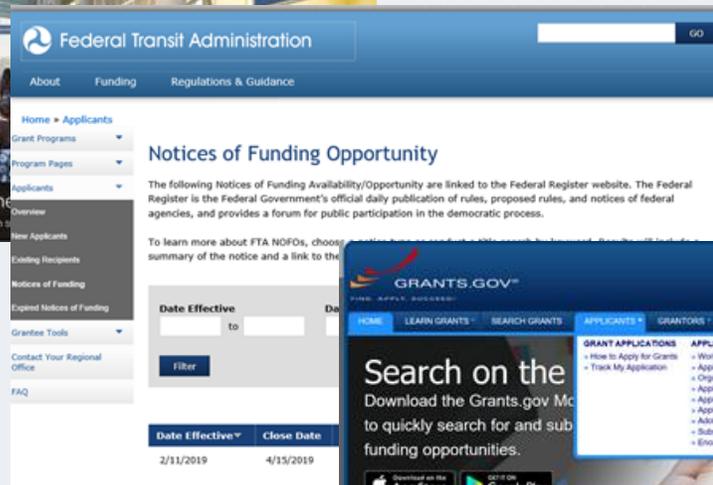
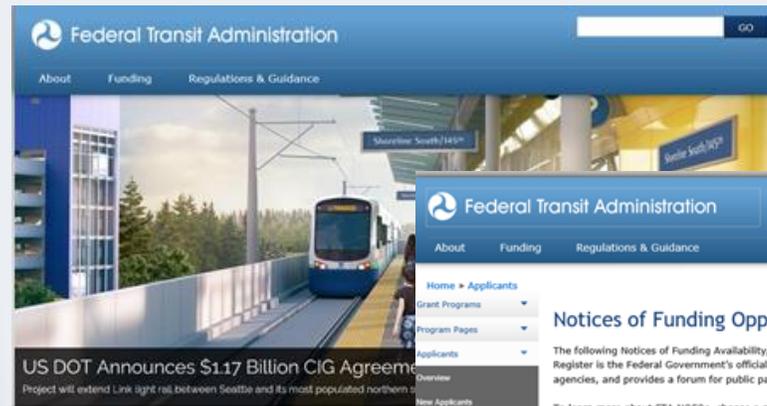
# Common Questions cont.

**9. Are private non-profit organizations that work in collaboration with a public transportation service provider eligible to apply for funding under the Areas of Persistent Poverty program?**

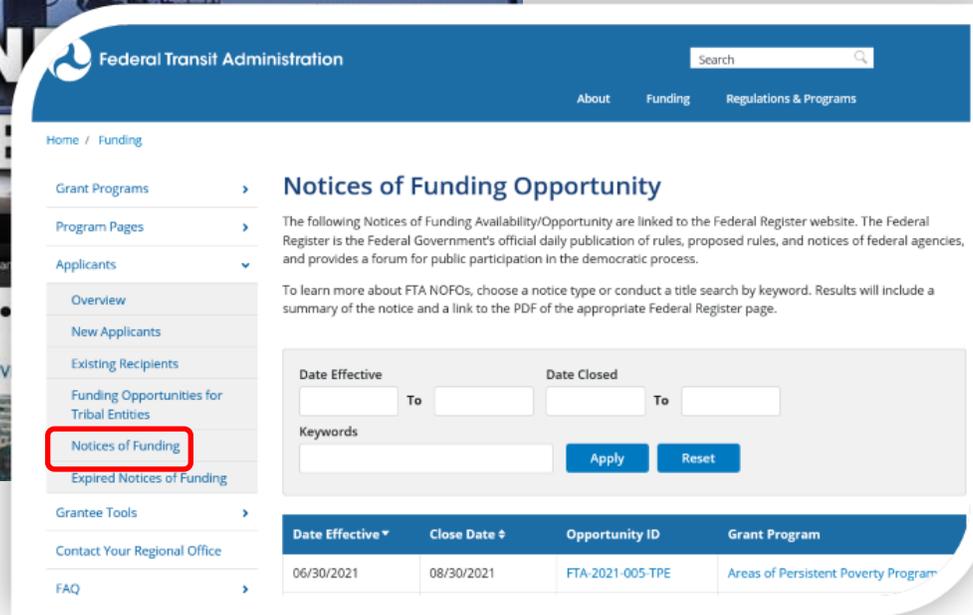
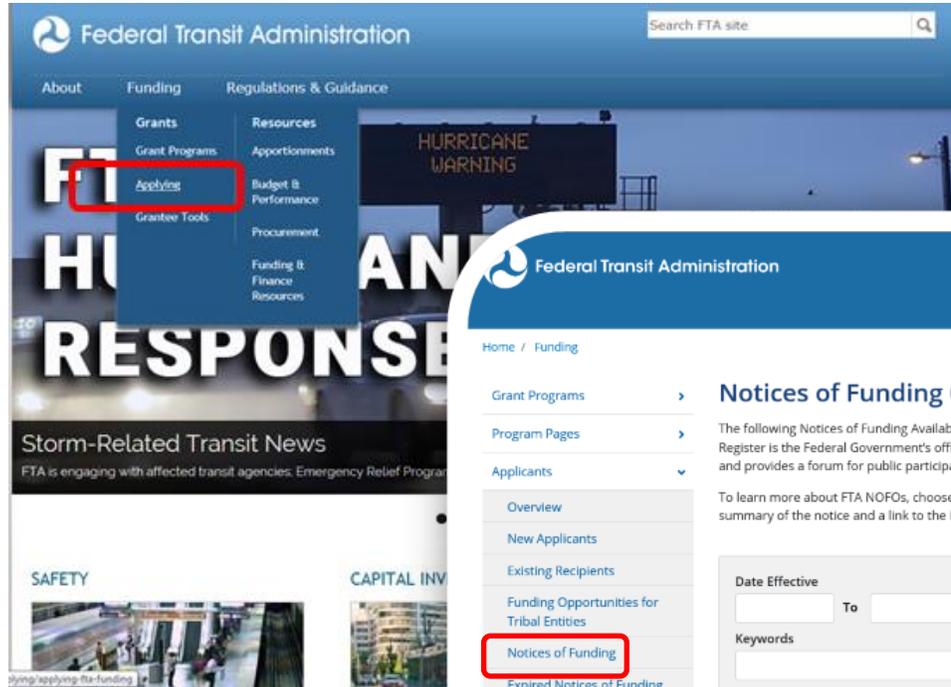
No. However, private non-profits are welcome to participate in the Areas of Persistent Program by entering into a partnership with a public transit provider whereby the non-profit would be a sub-recipient of the funding award.



# Applying for FTA Grant Opportunities in Grants.gov



# FTA Notice of Funding Opportunity



FTA website:

<https://www.transit.dot.gov/>

Funding Opportunity Notices:

<https://www.transit.dot.gov/funding/grants/notices>

# FTA Notice of Funding Opportunity

## FTA NOFO Page contains:

- Summary Description
  - Application requirements
  - Eligibility
- Supplemental Form
- Links to Grants.gov
- Links to Program Information
- Other references and links

**Link and Instructions for attaching the supplemental form to the SF-424:** All applicants must complete the attached [supplemental form](#) and attach it to their submission in GRANTS.GOV.

<https://www.transit.dot.gov/funding/grants/notices>

The screenshot shows the Federal Transit Administration website. The header includes the FTA logo, the text 'Federal Transit Administration', a search bar, and navigation links for 'About', 'Funding', and 'Regulations & Programs'. The breadcrumb trail is 'Home / Funding / Grants / Applying'. A sidebar on the left contains a menu with items: 'Grant Programs', 'Program Pages', 'Applicants', 'Grantee Tools', 'Contact Your Regional Office', and 'FAQ'. The main content area is titled 'Areas of Persistent Poverty Program 2021 Notice of Funding Opportunity'. It lists the following information: 'Date Posted: June 30, 2021', 'Date Closed: August 30, 2021', 'Opportunity ID: FTA-2021-005-TPE', 'Grant Program: Areas of Persistent Poverty Program', 'Opportunity Announcement PDF: https://www.govinfo.gov/content/pkg/FR-2021-06-30/pdf/2021-13980.pdf', and 'Opportunity Announcement TXT: https://www.govinfo.gov/content/pkg/FR-2021-06-30/html/2021-13980.htm'. A yellow box with the text 'Link to Grants.gov' has an arrow pointing to a link in the 'Details' section. The 'Details' section is circled in red and contains the text: 'Details: Notice of Funding Opportunity (NOFO). Solicitation of Project Proposals for the Areas of Persistent Poverty Program. Synopsis and full announcement are posted on Grants.gov as Opportunity ID FTA-2021-005-TPE. Proposals must be submitted electronically through Grants.gov by midnight Eastern Daylight Time on 08/30/2021.' The 'Summary' section is also visible, stating: 'Summary: The Federal Transit Administration (FTA) announces the opportunity to apply for \$16.3 million in competitive grants for the Fiscal Year (FY) 2021. This program supports projects that will improve transit services or facilities in areas of persistent poverty through planning, engineering, technical studies, or financial plans for projects. Applicants are encouraged to work with non-profits or other entities of their choosing to develop an eligible project.'

FTA NOFO provides hyperlinks to Grants.gov opportunity notice, related documents, and application package.

# Download Application


HELP | REGISTER | LOGIN  
 SEARCH: Grant Opportunities ▾ Enter Keyword... GO

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GRANTS.GOV > View Opportunity

## VIEW GRANT OPPORTUNITY



**FTA-2021-005-TPE**  
 FY 2021 Competitive Funding Opportunity: Areas of Persistent Poverty Program  
 Department of Transportation  
 DOT/Federal Transit Administration

[← Back | Link](#)

Apply
Subscribe

**NOTE:** Anyone can download the application package from Grants.gov. However, only “authorized organizational representatives” can submit applications in Grants.gov.

[SYNOPSIS](#) | [VERSION HISTORY](#) | [RELATED DOCUMENTS](#) | [PACKAGE](#)

[Print Synopsis Details](#) ?

### General Information

<p><b>Document Type:</b> Grants Notice</p> <p><b>Funding Opportunity Number:</b> FTA-2021-005-TPE</p> <p><b>Funding Opportunity Title:</b> FY 2021 Competitive Funding Opportunity: Areas of Persistent Poverty Program</p> <p><b>Opportunity Category:</b> Discretionary</p> <p><b>Opportunity Category Explanation:</b></p> <p><b>Funding Instrument Type:</b> Grant</p> <p><b>Category of Funding Activity:</b> Transportation</p> <p><b>Category Explanation:</b></p> <p><b>Expected Number of Awards:</b> 50</p> <p><b>CFDA Number(s):</b> 20.505 – Metropolitan Transportation Planning and State and Non-Metropolitan Planning and Research</p> <p><b>Cost Sharing or Matching Requirement:</b> Yes</p>	<p><b>Version:</b> Synopsis 3</p> <p><b>Posted Date:</b> Jun 30, 2021</p> <p><b>Last Updated Date:</b> Jul 01, 2021</p> <p><b>Original Closing Date for Applications:</b> Aug 30, 2021</p> <p><b>Current Closing Date for Applications:</b> Aug 30, 2021</p> <p><b>Archive Date:</b> Sep 29, 2021</p> <p><b>Estimated Total Program Funding:</b> \$16,259,614</p> <p><b>Award Ceiling:</b> \$1,000,000</p> <p><b>Award Floor:</b> \$0</p>
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### Eligibility

**Eligible Applicants:** State governments

[SYNOPSIS](#) | [VERSION HISTORY](#) | [RELATED DOCUMENTS](#) | [PACKAGE](#)

[Print Related Documents List](#) ?

Click on the following file link(s) to download the related document(s):

File Description	File Name	Last Updated Date/Time	File Size
Folder: Full Announcement - FTA-2021-005-TPE	<a href="#">FTA-2021-005-TPE-Full Announcement - FTA-2021-005-TPE.zip</a>	Jun 30, 2021 12:28:39 PM EDT	361.3 KB
Federal Register Notice	<a href="#">FRN 2021-13980.pdf</a>	Jun 30, 2021 12:28:39 PM EDT	238.6 KB
Supplemental Form	<a href="#">Areas-of-Persistent-Poverty-Supplemental-Form-2021.pdf</a>	Jun 30, 2021 12:27:55 PM EDT	196.0 KB

[SYNOPSIS](#) | [VERSION HISTORY](#) | [RELATED DOCUMENTS](#) | [PACKAGE](#)

[Print Package List](#) ?

Select Grant Opportunity Package

**PLEASE READ BEFORE APPLYING!**  
 If you view and complete your application package using Grants.gov downloadable PDF forms, you MUST have Adobe Reader installed. You may receive a validation error using incompatible versions of Adobe Reader. To prevent a validation error, it is now recommended you uninstall any earlier versions of Adobe Reader and install the latest compatible version of Adobe Reader. If more than one person is working on the PDF forms, ALL applicants must be using the same Adobe Reader version. [Click for more information on Adobe Reader Compatibility.](#)

Opportunity Package(s) Currently Available for this Funding Opportunity:						
CFDA	Competition ID	Competition Title	Opportunity Package ID	Opening Date	Closing Date	Actions
20.505	FTA-2021-005-TPE	FY 2021 Competitive Funding Opportunity: Areas of Persistent Poverty Program	PKG00268012	06/30/2021	08/30/2021	<a href="#">Preview   Apply</a>

# Application Package

SYNOPSIS | VERSION HISTORY | RELATED DOCUMENTS | **PACKAGE**

Select Grant Opportunity Package Print Package List ?

**PLEASE READ BEFORE APPLYING!**  
 If you view and complete your application package using Grants.gov downloadable PDF forms, you MUST have Adobe Reader installed. You may receive a validation error using incompatible versions of Adobe Reader. To prevent a validation error, it is now recommended you uninstall any earlier versions of Adobe Reader and install the latest compatible version of Adobe Reader. If more than one person is working on the PDF forms, ALL applicants must be using the same Adobe Reader version. [Click for more information on Adobe Reader Compatibility.](#)

Opportunity Package(s) Currently Available for this Funding Opportunity:

CFDA	Competition ID	Competition Title	Opportunity Package ID	Opening Date	Closing Date	Actions
20.505	FTA-2021-005-TPE	FY 2021 Competitive Funding Opportunity: Areas of Persistent Poverty Program	PKG00268012	08/30/2021	08/30/2021	<a href="#">Preview</a>   <a href="#">Apply</a>

**Preview Opportunity Package Details**

**Opportunity Package Details:**

**Agency Contact Information:** Tonya Holland  
 Federal Transit Administration - Office of Planning and Environment  
 1200 New Jersey Ave. SE.,  
 Washington DC 20590  
 tonya.holland@dot.gov  
 202-493-0383

**Who Can Apply:** Organization Applicants

**PACKAGE FORMS:** [Download Instructions](#)

Mandatory Forms (Click to Preview)	Optional Forms (Click to Preview)
<ul style="list-style-type: none"> <li>» SF424 Mandatory Form [V3.0]</li> <li>» Grants.gov Lobbying Form [V1.1]</li> <li>» Attachments [V1.2]</li> </ul>	---

[Close](#)

OMB Number: 4040-0002  
Expiration Date: 01/31/2019

**APPLICATION FOR FEDERAL ASSISTANCE SF-424 - MANDATORY**

1.a. Type of Submission: <input checked="" type="checkbox"/> Application <input type="checkbox"/> Plan <input type="checkbox"/> Funding Request <input type="checkbox"/> Other Other (specify):	1.b. Frequency: <input checked="" type="checkbox"/> Annual <input type="checkbox"/> Quarterly <input type="checkbox"/> Other Other (specify):	1.d. Version: <input checked="" type="checkbox"/> Initial <input type="checkbox"/> Resubmission <input type="checkbox"/> Revision <input type="checkbox"/> Update
2. Date Received:		STATE USE ONLY:
3. Applicant Identifier:		5. Date Received by State:
4a. Federal Entity Identifier:		6. State Application Identifier:
4b. Federal Award Identifier:		
1.c. Consolidated Application/Plan/Funding Request? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <a href="#">Explanation</a>		
<b>7. APPLICANT INFORMATION:</b>		
a. Legal Name:		
b. Employer/Taxpayer Identification Number (EIN/TIN):		c. Organizational DUNS:
d. Address:		
Street:		Street2:
City:		County / Parish:
State:		Province:
Country:		Zip / Postal Code:
USA: UNITED STATES		
e. Organizational Unit:		

Please fill out the following form. [Highlight Existing Fields](#)

**ATTACHMENTS FORM**

Instructions: On this form, you will attach the various files that make up your grant application. Please consult with the appropriate Agency Guidelines for more information about each needed file. Please remember that any files you attach must be in the document format and named as specified in the Guidelines.

Important: Please attach your files in the proper sequence. See the appropriate Agency Guidelines for details.

1) Please attach Attachment 1	<input type="text"/>	<a href="#">Add Attachment</a>	<a href="#">Delete Attachment</a>	<a href="#">View Attachment</a>
2) Please attach Attachment 2	<input type="text"/>	<a href="#">Add Attachment</a>	<a href="#">Delete Attachment</a>	<a href="#">View Attachment</a>
3) Please attach Attachment 3	<input type="text"/>	<a href="#">Add Attachment</a>	<a href="#">Delete Attachment</a>	<a href="#">View Attachment</a>
4) Please attach Attachment 4	<input type="text"/>	<a href="#">Add Attachment</a>	<a href="#">Delete Attachment</a>	<a href="#">View Attachment</a>
5) Please attach Attachment 5	<input type="text"/>	<a href="#">Add Attachment</a>	<a href="#">Delete Attachment</a>	<a href="#">View Attachment</a>
6) Please attach Attachment 6	<input type="text"/>	<a href="#">Add Attachment</a>	<a href="#">Delete Attachment</a>	<a href="#">View Attachment</a>
7) Please attach Attachment 7	<input type="text"/>	<a href="#">Add Attachment</a>	<a href="#">Delete Attachment</a>	<a href="#">View Attachment</a>
8) Please attach Attachment 8	<input type="text"/>	<a href="#">Add Attachment</a>	<a href="#">Delete Attachment</a>	<a href="#">View Attachment</a>
9) Please attach Attachment 9	<input type="text"/>	<a href="#">Add Attachment</a>	<a href="#">Delete Attachment</a>	<a href="#">View Attachment</a>
10) Please attach Attachment 10	<input type="text"/>	<a href="#">Add Attachment</a>	<a href="#">Delete Attachment</a>	<a href="#">View Attachment</a>
11) Please attach Attachment 11	<input type="text"/>	<a href="#">Add Attachment</a>	<a href="#">Delete Attachment</a>	<a href="#">View Attachment</a>
12) Please attach Attachment 12	<input type="text"/>	<a href="#">Add Attachment</a>	<a href="#">Delete Attachment</a>	<a href="#">View Attachment</a>
13) Please attach Attachment 13	<input type="text"/>	<a href="#">Add Attachment</a>	<a href="#">Delete Attachment</a>	<a href="#">View Attachment</a>
14) Please attach Attachment 14	<input type="text"/>	<a href="#">Add Attachment</a>	<a href="#">Delete Attachment</a>	<a href="#">View Attachment</a>

# Application Package

Validate Form

## FY 2021 Grants under the Areas of Persistent Poverty Program

### Applicant and Proposal Profile

Is this a resubmission due to an invalid/error message from FTA?  Yes  No

#### Section I. Applicant Information

Organization Legal Name:

FTA Recipient ID Number:

Organization Chief Executive Officer:  
(Name and Direct Phone Number)

Project Location:  Large Urban (200,000 or greater)  
 Small Urban (199,999 to 50,000)  
 Rural (Less than 50,000)

Is the proposed project located in an Area of Persistent Poverty?  
Qualifying areas can be found here:  
<https://datahub.transportation.gov/stories/s/tsyd-k6ij>  Yes  No

Specify the County(s) and State where the project is located using the link above. If your area qualifies as an Area of Persistent Poverty based upon census tracts, please specify the individual census tract(s):

**CAUTION:** Do not use “Supplemental Form” from prior years or create your own form. Please use the file provided on the FTA website.

The “Attachment Form” shown below is included in the SF-424 Grant Application Package in Grants.gov.

Please attach the **FTA Supplemental Form** to the **Attachment Form** shown below when submitting in Grants.gov.

Please fill out the following form. Highlight Existing Fields

Authorized for Local Reproduction Standard Form 424 Mandatory (Effective 08/2005)  
Prescribed by OMB Circular A-102

### ATTACHMENTS FORM

Instructions: On this form, you will attach the various files that make up your grant application. Please consult with the appropriate Agency Guidelines for more information about each needed file. Please remember that any files you attach must be in the document format and named as specified in the Guidelines.

Important: Please attach your files in the proper sequence. See the appropriate Agency Guidelines for details.

1) Please attach Attachment 1	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
2) Please attach Attachment 2	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
3) Please attach Attachment 3	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
4) Please attach Attachment 4	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
5) Please attach Attachment 5	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
6) Please attach Attachment 6	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
7) Please attach Attachment 7	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
8) Please attach Attachment 8	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
9) Please attach Attachment 9	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment

# Grants.gov – Applicants

**Search on the Go**  
Download the Grants.gov Mobile App to quickly search for and subscribe to funding opportunities.

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**FOR APPLICANTS**

**GRANT APPLICATIONS**

- » How to Apply for Grants
- » Track My Application

**APPLICANT RESOURCES**

- » Workspace Overview
- » Applicant Eligibility
- » Organization Registration
- » Applicant Registration
- » Applicant Training
- » Applicant FAQs
- » Adobe Software Compatibility
- » Submitting UTF-8 Special Characters
- » Encountering Error Messages

**Check Your Eligibility**  
Are you or your organization eligible for a grant? Learn how to check your eligibility here.  
[Check Your Applicant Eligibility »](#)

**Get Registered**  
To apply, you need to register an account with Grants.gov. Begin registering today.  
[Applicant Registration »](#)  
[Organization Registration »](#)

**Apply for Grants**  
Ready to apply? Create a workspace to apply for a grant.  
[Apply for a Grant Opportunity Today »](#)  
[Workspace Overview »](#)

**Track Your Application**  
Enter your Grants.gov tracking number to follow the progress of up to five applications at a time.  
[Track Your Application »](#)

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Ensure your Adobe Reader or Acrobat software is compatible with Grants.gov.  
[Adobe Compatibility Tip Sheet »](#)

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Access training materials, tips and other resources that will help you successfully navigate Grants.gov.  
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[Grants.gov Online User Guide »](#)

**Applicant FAQs**  
If you have questions, you are not alone. Here are the answers to frequently asked questions.  
[Applicant FAQs »](#)

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GRANTS.GOV Applicant Support  
1-800-518-4726  
[support@grants.gov](mailto:support@grants.gov)

<https://www.grants.gov/web/grants/applicants.html>

# Applicant – Organization Registration

Organizations must register in Grants.gov in order to submit applications

# Workspace in Grants.gov

## WORKSPACE OVERVIEW

### GRANT APPLICATIONS

- » How to Apply for Grants
- » Track My Application

### APPLICANT RESOURCES

- » **Workspace Overview**
  - » Workspace Basic
  - » Workspace Intermediate
  - » Workspace Advanced
  - » Workspace Process
  - » Workspace Roles
  - » Custom Roles
- » Applicant Eligibility
- » Organization Registration
- » Applicant Registration
- » Applicant Training
- » Applicant FAQs
- » Adobe Software Compatibility
- » Submitting UTF-8 Special Characters
- » Encountering Error Messages

## Get Started on Your Workspace Application

Workspace is the standard way for organizations or individuals to apply for federal grants in Grants.gov. Workspace allows a grant team to simultaneously access and edit different forms within an application. Plus, the forms can be filled out online or offline—your choice.

Grants.gov Workspace also allows applicants and organizations to tailor their application workflow. Here are three approaches that applicants can take when completing a Workspace application:

Basic	Intermediate	Advanced
<ul style="list-style-type: none"> <li>+ Best for organizations with 1-2 registered Grants.gov users</li> <li>+ Application forms are downloaded and emailed to collaborators before being uploaded back to the workspace</li> </ul> <p><a href="#">LEARN MORE &gt;</a></p>	<ul style="list-style-type: none"> <li>+ Best for organizations with 3-5 registered Grants.gov users</li> <li>+ Applicant teams are typically comprised of an AOR who submits, as well as a Workspace Owner who oversees form completion</li> </ul> <p><a href="#">LEARN MORE &gt;</a></p>	<ul style="list-style-type: none"> <li>+ Best for organizations with external Grants.gov users such as consultants</li> <li>+ Workspace Owner manages form access</li> <li>+ Workspace Owner manages subforms</li> </ul> <p><a href="#">LEARN MORE &gt;</a></p>

## Using Custom Roles in Workspace

Organizations are also able to create custom roles and assign these roles to the users affiliated with their organization.

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**WORKSPACE ROLES**

**Grants.gov Roles & Privileges**

When an applicant organization user registers with Grants.gov, the organization E-Business Point of Contact (EBiz POC) -- or a user with the Expanded AOR role -- can assign the user a core role, a custom role, or no role.

**E-Business Point of Contact**

The E-Business Point of Contact (EBiz POC) works primarily at the administrative level to (among other tasks) assign roles to organization users once they register with Grants.gov.

# Web Addresses

FTA Funding Opportunities:

- <https://www.transit.dot.gov/funding/grants/notices>

Grants.gov:

- <http://www.grants.gov/>
- <http://www.grants.gov/web/grants/applicants.html>

Contact Grants.gov Support Center to get help with Grants.gov issues:

**GRANTS.GOV Applicant Support**

**1-800-518-4726**

[support@grants.gov](mailto:support@grants.gov)





[TRANSIT.DOT.GOV](https://www.transit.dot.gov)