



U.S. Department
of Transportation

**Federal Transit
Administration**

Headquarters

1200 New Jersey Avenue, SE
Washington, DC 20590

SENT VIA EMAIL

June 28, 2023

Mr. Phillip Eng
General Manager
Massachusetts Bay Transportation Authority
10 Park Plaza
Boston, MA 02116

Subject: Revised Reporting Requirements for Daily Right of Way (ROW) Access Planning and Verification Documents

Dear Mr. Eng,

Thank you and your team for complying with the Federal Transit Administration's (FTA) reporting requirements for the Immediate Action Letter issued to Massachusetts Bay Transportation Authority (MBTA) on April 18, 2023, concerning ROW Safety. Based on continued progress made by the MBTA, this letter provides further direction regarding reductions in reporting requirements for ROW Access Planning and Verification.

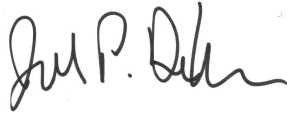
Reporting Frequency for Daily ROW Access Planning and Verification

As required by the Immediate Action Letter, MBTA began submitting daily reports on ROW Access Planning and Verification on April 19, 2023. MBTA was required to submit these reports daily until further notice. MBTA has complied with this requirement and has shown progress in the quality and consistency in implementing ROW Access Planning and Verification.

Moving forward, FTA directs MBTA to continue submitting reports for each day in the same manner as currently provided to the FTA and the Department of Public Utilities Rail Transportation Safety. However, submittals for weekend reports (Saturday and Sunday) can be provided to FTA on the subsequent Monday. Further, submittals that would fall on federal or state holidays can be provided on the subsequent weekday. Daily reports will be required until August 12, 2023, at which time FTA will provide further guidance on reporting requirements.

Should you have any questions or require additional clarification, please do not hesitate to contact our Safety Management Inspection Coordinator, Erin Powell, at (717) 200-8016 or via email at Erin.Powell@dot.gov.

Sincerely,



Joe DeLorenzo
Associate Administrator and
Chief Safety Officer
Office of Transit Safety and Oversight

cc: Jeffrey Gonneville, Deputy General Manager, MBTA
Erik Stoothoff, Acting Chief Operating Officer, MBTA
Ron Ester, Chief Safety Officer, MBTA
Meredith Sandberg, Acting Chief of Quality, Compliance & Oversight
Steve Hicks, Chief Mechanical Officer, MBTA
Pat Richmond, Chief Transportation Officer, MBTA
Pat Lavin, Chief Safety Officer, Massachusetts Department of Transportation
Robert Hanson, Director, Rail Transportation Safety, DPU