

SSOR Annual Report Refresher Training

**Transit Safety and Oversight
Federal Transit Administration**

1/18/2024



U.S. Department of Transportation
Federal Transit Administration

Speaker Introductions



Myesha Stephney
Program Analyst
Office of Safety Review



John Chism
Program Manager
Office of Safety Review

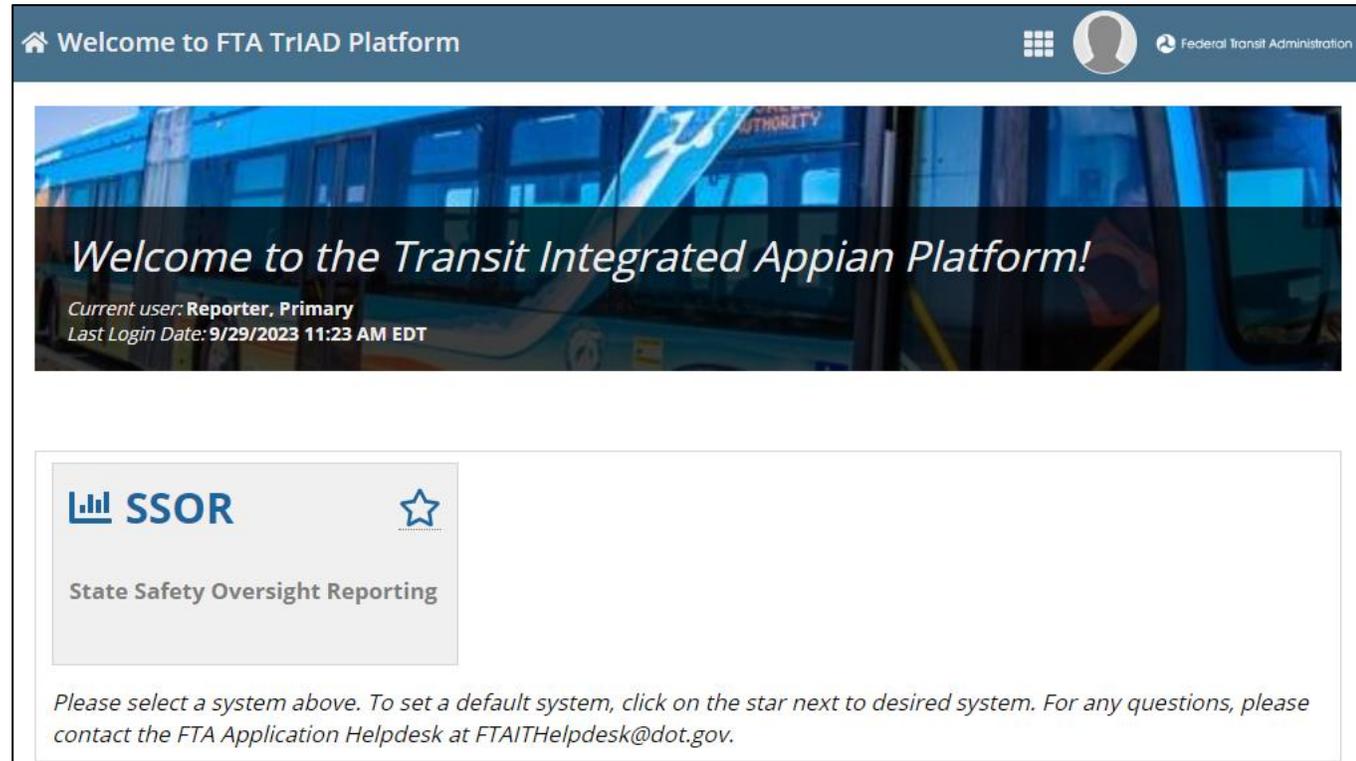
Agenda

- Overview and Primary Functions
- Benefits of SSOR
- Enhancements and New Features
- SSOR Modules and Features
- Modules and Known Challenges
- National Transit Database Integration and Access
- Modes in Engineering
- Q & A

SSOR Overview and Primary Functions

<https://faces.fta.dot.gov/suite/>

- SSOR satisfies requirement for annual State Safety Oversight Agency (SSOA) reporting.
 - *Per CFR 674.39, must submit an Annual Report by March 15th annually to FTA.*
 - *The regulation also states that safety data "must be submitted electronically through a reporting system specified by FTA."*
- Serves as FTA's source of contact information for SSOA personnel and rail transit agency safety staff
- Allows for SSOAs to document SSO Program activity throughout the year
- Provides SSOAs with access to current and historical SSO Program data for their agency



The screenshot displays the FTA TriAD Platform interface. At the top, a dark blue header contains a home icon, the text "Welcome to FTA TriAD Platform", a grid icon, a user profile icon, and the text "Federal Transit Administration". Below the header is a large banner image of a transit vehicle with the text "Welcome to the Transit Integrated Appian Platform!". Underneath the banner, it shows "Current user: Reporter, Primary" and "Last Login Date: 9/29/2023 11:23 AM EDT". The main content area features a card for "SSOR" (State Safety Oversight Reporting) with a bar chart icon and a star icon. Below the card, a message reads: "Please select a system above. To set a default system, click on the star next to desired system. For any questions, please contact the FTA Application Helpdesk at FTAITHelpdesk@dot.gov."

Benefits of SSOR

Improved data management

Year-round access to data and export functionality

Reduced reporting burden on the States

States no longer report events to FTA

States can see event data reported by their rail transit agencies

Data validation is streamlined – FTA and SSOAs can now coordinate within SSOR

Enhancements and New Features

Updated Frequently Asked Questions

Email address for reporting questions (FTASSORSupport@dot.gov)

Schedule a “1 on 1” session with SSOR staff

SSOR User Manual - Quick Reference Guide

“Who to Contact” Infographic

Poll #1 - Question

- For Reporting, Policy, NTD/Event Threshold Questions, or to schedule a 1-on-1 session, what Email address should you contact?
 1. SSOR Support (FTASSORSupport@dot.gov)
 2. IT Help Desk (FTAITHelpDesk@dot.gov)
 3. SSOR HELP (FTA.SSOR.HELP@dot.gov)
 4. Secretary Pete Buttigieg (TheSecretary@dot.gov)

Poll #1 - Answer

- For Reporting, Policy, and NTD/Event Threshold Questions, or to schedule a 1-on-1 session, what Email address should you contact?

1. **SSOR Support** (FTASSORSupport@dot.gov)
2. IT Help Desk (FTAITHelpDesk@dot.gov)
3. SSOR HELP (FTA.SSOR.HELP@dot.gov)
4. Secretary Pete Buttigieg (TheSecretary@dot.gov)

SSOR Homepage

My Safety Home



Hello, Primary. What do you need help with?

Help Desk Information

Reporting/Policy Questions

FTASSORSupport@dot.gov
Email us to schedule a 1 on 1 session

Technical/IT Issues

Help Desk Business Hours: 8:00 a.m. – 8:00 p.m. ET, Mon. – Fri.
FTAITHelpDesk@dot.gov

SSOR POC

Myesha Stephney
Myesha.Stephney@dot.gov

 [Help Documents](#)

 [Frequently Asked Questions](#)

 [Training Videos](#)

 (8)

Annual Report Submission Status

Agency Name	Report Year	Due Date	Report Status	Open Issues
Arizona Department of Transportation	2023	3/15/2024	New	0
Arizona Department of Transportation	2022	3/15/2023	Recalled	0
Arizona Department of Transportation	2020	3/15/2021	In Review	3
Arizona Department of Transportation	2019	3/15/2020	Awaiting Review	0

Open Issues

ID	Agency	Created On	Description	Status
1158	SSOR Test Reporter # 1	6/12/2023 1:45 PM EDT	test	
1157	SSOR Test Reporter # 1	6/12/2023 1:32 PM EDT	test	
1143	SSOR Test Reporter # 1	11/3/2022 9:53 AM EDT	Test Non-Probable Cause Edit	

Quick Links

- [Modify Settings](#)
- [Request Management](#)
- [Manage Notifications](#)

FTA Program Manager(s)

- ADOT (2019)**
- [TSO20 PM](#)

SSOR Homepage

- Easy navigation to data
- Pending items for user review
 - Annual Report Submission Status
 - Incomplete Events
 - Pending Requests
 - Open Issues
 - Open Discrepancies
- Quick Links and FTA Contacts for Assistance

Annual Report Submission Status

Agency Name	Report Year	Due Date	Report Status	Open Issues
Arizona Department of Transportation	2023	3/15/2024	New	0
Arizona Department of Transportation	2022	3/15/2023	Recalled	0
Arizona Department of Transportation	2020	3/15/2021	In Review	3
Arizona Department of Transportation	2019	3/15/2020	Awaiting Review	0
Arkansas Department of Transportation	2023	3/15/2024	New	0

Items per page: 5 10 25 50 100

Open Issues

ID	Agency	Created On	Description	Status
1158	SSOR Test Reporter # 1	6/12/2023 1:45 PM EDT	test	!
1157	SSOR Test Reporter # 1	6/12/2023 1:32 PM EDT	test	!
1143	SSOR Test Reporter # 1	11/3/2022 9:53 AM EDT	Test Non-Probable Cause Edit	!
1142	Port Authority of Allegheny County (The T and Monongahela Incline and Duquesne Incline)	11/3/2022 9:52 AM EDT	Test Reporter Probable Cause edit	!
1141	Port Authority of Allegheny County (The T and Monongahela Incline and Duquesne Incline)	11/3/2022 9:52 AM EDT	Test Reporter Probable Cause edit (other descri...)	!

Open Discrepancies

Quick Links

- Modify Settings
- Request Management
- Manage Notifications

FTA Program Manager(s)

- ADOT (2019)**
[TSO20 PM](#)
- ArDOT (2019)**
[TSO20 PM](#)
- ADOT EDIT (2020)**
[TSO20 PM](#)
- COPUC (2020)**
[TSO20 PM](#)
- ArDOT (2020)**
[TSO20 PM](#)
- PENNDOT (2020)**
[TSO20 PM](#)
- ArDOT (2021)**
[TSO20 PM](#)
- COPUC (2021)**
[TSO20 PM](#)
- PENNDOT (2021)**
[TSO20 PM](#)
- ArDOT (2022)**

Incomplete Events

NTD Event ID	RTA	Event Date/Time	Description	Report Issued?
1065495	Port Authority of Allegheny County (The T and	12/12/2021	new test	✔

SSOR Modules

 Profile  Contacts  CAPs  STARS  Internal Safety Review  Events  Issues  Discrepancies  Annual Report Submission

Reporting Modules

- Profile
- Contacts
- Corrective Action Plans
- SSO Triennial Audit of the RTA
- Internal Safety Review
- Events

Validation Modules

- Issues
- Discrepancies

Module Features

Report Year

- You can use a dropdown to select what year you want to view

Currently Viewing

- You can switch between viewing SSOA data or RTA-specific data

Comments

- You can make comments directly from SSOR forms
- You can tag individuals to coordinate with FTA staff and other SSOA users

Filters

- You can narrow down Module data by specific data points within each module

Module Features: Report Year and Currently Viewing

Report Year 2023 ▼

Currently Viewing Pennsylvania Department of Transportation ▼  (0)

HOME AGENCY MANAGEMENT ANALYSIS QUICK ADD State Safety Oversight Reporting (SSOR) ▼ Federal Transit Administration

Pennsylvania Department of Transportation > Profile

Profile Contacts CAPs STARs Internal Safety Review Events Issues Discrepancies Annual Report Submission Report Year 2023 ▼

Currently Viewing Pennsylvania Department of Transportation  (0)

VERIFY EDIT +REQUEST NEW RTA

Report Submission Information

Status
New

Basic Information

Agency Name	Pennsylvania Department of Transportation
-------------	---

FTA Contact Information

FTA Program	TSO20 PM
-------------	----------

Module Feature: Comments

Comments

Write a Comment ?

Write a New Comment

0/1000

Comment Visibility: All ▾ Tag Users ? No users tagged

POST COMMENT

State Safety Oversight Reporting (SSOR) - Federal Transit Administration

Pennsylvania Department of Transportation > Profile

Profile | Contacts | CAPs | STARS | Internal Safety Review | Events | Issues | Discrepancies | Annual Report Submission

Report Year: 2023

Currently Viewing: Pennsylvania Department of Transportation (3)

VERIFY | EDIT | +REQUEST NEW RTA

Report Submission Information

Status: New

Basic Information

Agency Name: Pennsylvania Department of Transportation
Acronym: PENNDOT
674 Certification: Apr 24, 2022

Agency Contact Information

SSOA Program Manager: Mary Walters
E-mail Address: maewalters@pa.gov.edited
Website: <http://www.panndot.gov/>

Phone Numbers

Type	Phone Number	Extension	Primary?
Office	717-787-2838	n/a	✓
Office	123-123-1234	n/a	✗

FTA Contact Information

FTA Program Manager: TSO20 PM
Phone Number: 202-366-2164
Email: sunjida.alam.ctr@dot.gov

Agency Address

Address Line 1: Keystone Building
Address Line 2: 400 North St., Fifth Floor
City: Harrisburg
State: PA
Zip Code: 17120
FTA Region: Region 3

Coordination Data

> SSOA Authority

> Documents

Load Comments

VERIFY | EDIT | +REQUEST NEW RTA

Module Feature: Filters

Pennsylvania Department of Transportation > Contacts

Profile Contacts CAPs STARS Internal Safety Review Events Issues Discrepancies Annual Report Submission Report Year 2023

Currently Viewing Pennsylvania Department of Transportation (3)

VERIFY + NEW CONTACT

Filters

Agency Contact Type Users

-- Select a Value -- -- Select a Value -- Show User Contacts

CLEAR ALL FILTERS

Filters

Agency Contact Type Users

-- Select a Value -- -- Select a Value -- Show User Contacts

CLEAR ALL FILTERS

Module Feature: Filters

Pennsylvania Department of Transportation > Corrective Action Plans

Profile Contacts CAPs STARS Internal Safety Review Events Issues Discrepancies Annual Report Submission Report Year 2023

Currently Viewing Pennsylvania Department of Transportation (3)

VERIFY + NEW CORRECTIVE ACTION PLAN

Filters

Filters Agency CAP ID

-- Select a Value --

Source Type

-- Select a Value --

CLEAR ALL FILTERS

Filters

Agency CAP ID

-- Select a Value --

Source Type Approved? Status

-- Select a Value -- -- Select a Value -- -- Select a Value --

CLEAR ALL FILTERS

Module Feature: Filters

Pennsylvania Department of Transportation > Events

Profile | Contacts | CAPs | STARS | Internal Safety Review | Events | Issues | Discrepancies | Annual Report Submission

Report Year: 2023

Currently Viewing: Pennsylvania Department of Transportation (3)

Filters

Filters

Agency: -- Select a Value --

Date From: mm/dd/yyyy

Date To: mm/dd/yyyy

CLEAR ALL FILTERS

Filters

Agency: -- Select a Value --

Event Type: -- Select a Value --

Date From: mm/dd/yyyy

Mode: -- Select a Value --

Injury Threshold: []

Investigation Report Issued?: -- Select a Value --

Date To: mm/dd/yyyy

Reporter Mode ID: []

Fatality Threshold: []

Report Completed?: -- Select a Value --

CLEAR ALL FILTERS

Poll #2 - Question

- When is the 2023 Annual Report submission due?
 1. February 29
 2. March 1
 3. March 15
 4. March 31

Poll #2 - Answer

- When is the 2023 Annual Report submission due?
 1. February 29
 2. March 1
 - 3. March 15**
 4. March 31

Profile - SSOAs



- Agency contact information
- Coordination Data
- SSOA Authority
- Documents

Colorado Public Utilities Commission > Profile

[Profile](#)
[Contacts](#)
[CAPs](#)
[STARs](#)
[Internal Safety Review](#)
[Events](#)
[Issues](#)
[Discrepancies](#)
[Annual Report Submission](#)

Report Year: 2023

Currently Viewing: Colorado Public Utilities Commission (3)

[VERIFY](#)
[EDIT](#)
[+REQUEST NEW RTA](#)

Report Submission Information

Status: New

Basic Information

Agency Name: Colorado Public Utilities Commission
 Acronym: COPUC
 674 Certification: Apr 6, 2018

Agency Contact Information

SSOA Program Manager: n/a
 Website: <http://www.colorado.gov/pacific/doral/puc>

Phone Numbers

Type	Phone Number	Extension	Primary?
Fax	303-894-2065	n/a	✗
Office	303-894-2000	n/a	✗

FTA Contact Information

FTA Program Manager: TSO20 PM
 Phone Number: 202-366-2164
 Email: sunjida.alam.ctr@dot.gov

Agency Address

Address Line 1: 1560 Broadway, Suite 250
 City: Denver
 State: CO
 Zip Code: 80202
 FTA Region: Region 8

Coordination Data

Data entered in this section should be the number of times coordination occurred throughout the reporting year.

Internal SSOA Coordination Frequency

SSOA Agency Executive	SSOA Program Manager Supervisor
0	0

SSOA Annual Reporting Status: Status not yet reported to the FTA.

RFGPTS Coordination Frequency

Agency Name	SSOA Personnel Meetings	SSOA Personnel Field Visits	SSOA Manager Meetings with Executive Leader	Reported to Board of Directors	Date Reported	Last Triennial Audit Start Date	Next Triennial Audit Start Date	On-going Basis
Denver Regional Transit District (RTD)	0	0	0	✗				

1 item

SSOA Authority

Can Conduct Unannounced Inspections?	Can Establish Higher Standards Than Part 674?	Can Conduct Inspections?	Can Issue Emergency Orders?	Can Fine RFGPTS?	Can Shut Down Service?
✗	✗	✗	✗	✗	✗

Documents

Documents Filters >

Agency Documents

ID	Agency	File	Document Type	Effective Date	Version	Last Modified Date	Last Modified By
----	--------	------	---------------	----------------	---------	--------------------	------------------

Profile - SSOAs



Challenge: Some SSOAs have not checked the box indicating that they have transmitted an Annual Safety Status Report to FTA

Colorado Public Utilities Commission > Profile

Profile | Contacts | CAPs | STARS | Internal Safety Review | Events | Issues | Discrepancies | Annual Report Submission

Report Year: 2023

Currently Viewing: Colorado Public Utilities Commission (3)

VERIFY | EDIT | +REQUEST NEW RTA

Report Submission Information

Status: New

Basic Information

Agency Name: Colorado Public Utilities Commission
 Acronym: COPUC
 674 Certification: Apr 6, 2018

SSOA Annual Reporting Status ?

! Status not yet reported to the FTA.

Resolution: Removed the check box indicating Annual Safety Status reported to the Governor. States no longer must check the box that was previously here

Challenge: Some SSOAs did not upload sufficient documentation of Annual Safety Status Reports transmittal to the Governor's Office and the Board of Directors

FTA Contact Information

FTA Program Manager: TSO20
 Phone Number: 202-366-
 Email: sunjida

Agency Address

Address Line 1: 1560 B
 City: Denver
 State: CO
 Zip Code: 80202
 FTA Region: Region

Primary? [x] [x]

Data entered in this section should be the number of times coordination occurred throughout the reporting year.

Internal SSOA Coordination Frequency

SSOA Agency Executive	SSOA Program Manager Supervisor
0	0

SSOA Annual Reporting Status ?

! Status not yet reported to the FTA.

RFGPTS Coordination Frequency

Agency Name	SSOA Personnel Meetings	SSOA Personnel Field Visits	SSOA Manager Meetings with Executive Leader	Reported to Board of Directors	Date Reported	Last Triennial Audit Start Date	Next Triennial Audit Start Date	On-going Basis
Denver Regional Transit District (RTD)	0	0	0	!				

1 item

SSOA Authority

Can Conduct Unannounced Inspections?	Can Establish Higher Standards Than Part 674?	Can Conduct Inspections?	Can Issue Emergency Orders?	Can Fine RFGPTS?	Can Shut Down Service?
[x]	[x]	[x]	[x]	[x]	[x]

Documents

Documents Filters

Agency Documents

ID	Agency	File	Document Type	Effective Date	Version	Last Modified Date	Last Modified By
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Profile - SSOAs



Required SSOA Annual Report Documents:

- Annual Safety Status Report to the Board of Directors
- Annual Safety Status Report to FTA
- Annual Safety Status to Governor
- Annual Spend Plan for the Reporting Year
- Certificate of Compliance
- Organizational Chart
- Program Standard
- Technical Training Plan

▼ Documents

Documents Filters >

Agency Documents

ID	Agency	File	Document Type ↑	Effective Date ⓘ	Version	Last Modified Date	Last Modified By
125035	Wisconsin Department of Transportation		Annual Safety Status Report to Board of Directors or Equivalent Entity	4/17/2023	2	5/1/2023 5:13 PM GMT+00:00	Carl Eason
125036	Wisconsin Department of Transportation		Annual Safety Status Report to FTA	3/15/2023	2	5/1/2023 5:13 PM GMT+00:00	Carl Eason
125037	Wisconsin Department of Transportation		Annual Safety Status to Governor	4/17/2023	2	5/1/2023 5:13 PM GMT+00:00	Carl Eason
125039	Wisconsin Department of Transportation		Annual Spend Plan for the Reporting Year	3/15/2023	2	5/1/2023 5:13 PM GMT+00:00	Carl Eason
125038	Wisconsin Department of Transportation		Certificate of Compliance	3/15/2023	2	5/1/2023 5:13 PM GMT+00:00	Carl Eason
125040	Wisconsin Department of Transportation		Organizational Chart	2/28/2023	2	5/1/2023 5:13 PM GMT+00:00	Carl Eason
125041	Wisconsin Department of Transportation		Program Standard	4/10/2018	2	5/1/2023 5:13 PM GMT+00:00	Carl Eason
125042	Wisconsin Department of Transportation		Technical Training Plan	1/13/2022	2	5/1/2023 5:13 PM GMT+00:00	Carl Eason

8 items

Profile - RTAs

- Basic Information
- Agency Contact Information
- Agency Address
- Modes
- Modes In Engineering
- Coordination Data
- Documents
- Waivers

Sun Link Transit System (Tucson Streetcar) > Profile

[Profile](#)
[Contacts](#)
[CAPs](#)
[STARs](#)
[Internal Safety Review](#)
[Events](#)
[Issues](#)
[Discrepancies](#)
Report Year: 2023

Currently Viewing: Sun Link Transit System (Tucson Streetcar) (2)

[EDIT](#)

Basic Information

Agency Name: Sun Link Transit System (Tucson Streetcar)
Acronym: SLTS
Primary SSOA: Arizona Department of Transportation

Agency Contact Information

E-mail Address: Sunlinkstreetcarcomments@tucsonaz.gov
Website: <http://www.sunlinkstreetcar.com/>

Agency Address

Address Line 1: PO Box 27210
City: Tucson
State: AZ
Zip Code: 85726
FTA Region: Region 9

Phone Numbers

Type	Phone Number	Extension	Primary?
Office	520-792-9222	989	✔

▼ Modes

Modes In Engineering

Project Name	Mode	NEPA Decision Date (if NEPA approved)	Criteria for Determination (if not NEPA approved)	Planned Revenue Service Date	Status	Last Modified Date	Last Modified By
Test Icons	YR - Hybrid Rail	n/a	Users can delete Modes in Engineering	2/14/2024	🕒	2/9/2023 4:20 PM EST	adot Primary Reporter

1 item

Modes In Service

Mode	NTD Reporter Mode ID	Type of Service	Revenue Service Date	Last Modified Date	Last Modified By
HR - Heavy Rail	n/a	PT - Purchased Transportation	11/19/1998 - Present	12/31/2020 7:00 PM EST	tess.deployment
LR - Light Rail	n/a	DO - Directly Operated	11/19/1998 - Present	12/31/2020 7:00 PM EST	tess.deployment
HR - Heavy Rail	n/a	PT - Purchased Transportation	11/19/1998 - Present	12/31/2020 7:00 PM EST	tess.deployment

3 items

[> Coordination Data](#)
[> Documents](#)
[> Waivers](#)



Profile - RTAs



Challenge: Some SSOAs have had questions about what constitutes a “mode in engineering” in SSOR

Denver Regional Transit District (RTD) > Profile

[Profile](#)
[Contacts](#)
[CAPs](#)
[STARs](#)
[Internal Safety Review](#)
[Events](#)
[Issues](#)
[Discrepancies](#)

Report Year: 2023

Currently Viewing: Denver Regional Transit District (RTD) (3) [EDIT](#)

Basic Information

Agency Name: Denver Regional Transit District (RTD)
 Acronym: RTD

Primary SSOA: Colorado Public Utilities Commission

Agency Contact Information

Website: <http://www.rtd-denver.com/>

Agency Address

Address Line 1: 1660 Blake Street
 City: Denver
 State: CO
 Zip Code: 80202
 FTA Region: Region 8

Phone Numbers

Type	Phone Number	Extension	Primary?
Office	303-628-9000	n/a	<input checked="" type="checkbox"/>

Modes

Modes In Engineering

Project Name	Mode	NEPA Decision Date (if NEPA approved)	Criteria for Determination (if not NEPA approved)	Planned Revenue Service Date	Status	Last Modified Date	Last Modified By
No modes in engineering							

Modes In Service

Mode	NTD Reporter Mode ID	Type of Service	Revenue Service Date	Last Modified Date	Last Modified By
1					
No modes in service					

... coordination occurred throughout the reporting year.

Panel Field Visits	SSOA Manager Meetings with Executive Leader	Reported to Board of Directors	Date Reported	Last Triennial Audit Start Date	Next Triennial Audit Start Date	On-going Basis
0	0	1				

Waiver Date	Waiver Source	Description	SSOA Participated In Inspection	SSOA Participation Date	Last Modified Date	Last Modified By
No waivers available						

[Load Comments](#)

[EDIT](#)

Modes

Modes In Engineering

Project Name	Mode	NEPA Decision Date (if NEPA approved)	Criteria for Determination (if not NEPA approved)	Planned Revenue Service Date	Status	Last Modified Date	Last Modified By
No modes in engineering							

Contacts



- Agency
- Name
- Title
- Primary Phone
- Email
- Hours Worked, Previous Hours Worked, Difference in Hours
- Date Range
- Type
- User

Contacts													
Agency	Name	Title	Primary Phone	Email	Hours Worked	Previous Year Hours Worked	Difference in Hours	Date Range	Type	User	Edit	View	Delete
Denver Regional Transit District (RTD)	Robert Grado	Chief of Police			n/a	n/a	n/a	2017 - Present	Security Alternate				
Denver Regional Transit District (RTD)	Mike Meader	AGM Safety, Security & Asset Management/CSO			n/a	n/a	n/a	2016 - Present	Security Primary				
Denver Regional Transit District (RTD)	Mike Meader	AGM Safety, Security & Asset Management/CSO			n/a	n/a	n/a	2016 - Present	Safety Primary				
Denver Regional Transit District (RTD)	David Genova	General Manager/CEO			n/a	n/a	n/a	2016 - Present	CEO				
Denver Regional Transit District (RTD)	Dan McClain	Senior Manager, Safety and Environmental			n/a	n/a	n/a	2018 - Present	Safety Alternate				

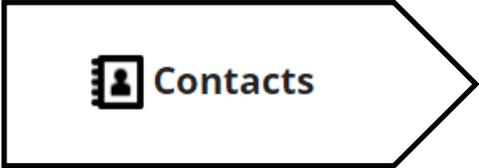
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Load Comments

[VERIFY](#) [+ NEW CONTACT](#)

Contacts



Challenge: Some SSOAs have noted duplicate contacts in this module

Challenge: Some SSOAs and RTAs had no Contact with a Primary Phone number listed

Agency	Name	Title	Primary Phone	Email	Hours Worked	Previous Year Hours Worked	Difference in Hours	Date Range	Type	User	Edit	View	Delete
Denver Regional Transit District (RTD)	Robert Grado	Chief of Police			n/a	n/a	n/a	2017 - Present	Security Alternate				
Denver Regional Transit District (RTD)	Mike Meader	AGM Safety, Security & Asset Management/CSO			n/a	n/a	n/a	2016 - Present	Security Primary				
Denver Regional Transit District (RTD)	Mike Meader	AGM Safety, Security & Asset Management/CSO			n/a	n/a	n/a	2016 - Present	Safety Primary				
Denver Regional Transit District (RTD)	David Genova	General Manager/CEO			n/a	n/a	n/a	2016 - Present	CEO				
Denver Regional Transit District (RTD)	Dan McClain	Senior Manager, Safety and Environmental			n/a	n/a	n/a	2018 - Present	Safety Alternate				

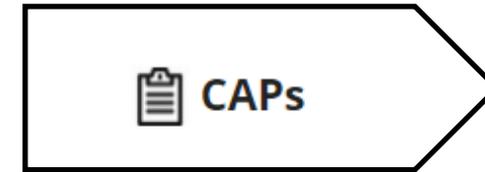
< 1 - 5 of 9 >

Items per page: [5](#) [10](#) [25](#) [50](#) [100](#)

Load Comments

VERIFY
+ NEW CONTACT

Corrective Action Plans (CAPs)



- CAP ID
- Agency
- Source
- Source Type
- Effective Year
- Departments
- Plan
- Approved
- Proposed Implementation Date
- Actual Implementation Date
- Status
- Issues Preventing Resolution

Corrective Action Plans													
CAP ID	Agency	Source	Source Type	Effective Year	Departments	Plan	Approved?	Proposed Implementation Date	Actual Implementation Date	Status	Edit	View	Delete
157905	Southeastern Pennsylvania Transit Authority (Market Frankford Line and Broad Street Subway, Subway Surface)	n/a	Inspection (Unannounced)	2023	Buildings & Bridges	✕	✓	5/18/2023		⚠	✎	🔍	✖
157904	Cambria County Transit Authority (Johnstown Inclined Plane)	116	Internal Safety Review	2023	Buildings and Grounds	📄	✕	5/18/2023		⚠	✎	🔍	✖
157884	Cambria County Transit Authority (Johnstown Inclined Plane)	5754	SSO Triennial Audit of RTA	2021	Buildings and Grounds	📄	✓	10/9/2024		🕒	✎	🔍	✖
157883	SSOR Test Reporter # 1	5732	SSO Triennial Audit of RTA	2020	Buildings and Grounds	✕	✓	1/1/2023	1/2/2023	➖	✎	🔍	✖
157882	Cambria County Transit Authority (Johnstown Inclined Plane)	5743	SSO Triennial Audit of RTA	2021		✕	✓			🕒	✎	🔍	✖

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Items per page: 5 10 25 50 100

VERIFY
+ NEW CORRECTIVE ACTION PLAN

Corrective Action Plans (CAPs)



Challenges: SSOAs have Open-Overdue CAPs with outdated Proposed Implementation Dates

Challenges: SSOAs have Open-Overdue CAPs with updates needed to their "Issues Preventing Resolution" field

Corrective Action Plan - 157904

Corrective Action Plan Information

SSOR System ID 157904 **Source Type** Internal Safety Review **Effective Year** 2023
Agency Internal CAP Identifier 12345 **Source** [116](#) **Status** Open - Overdue
Agency Cambria County Transit Authority (Johnstown Inclined Plane) **Corrective Action Plan Approval Date** **Corrective Action Plan Document** [Test Document](#)

Description
 This field is optional and visible to primary reporters to utilize

CAP Actions

# ↑	Action	Department Responsible	Individual Responsible	Proposed Implementation Date	Actual Implementation Date	Implementation Verified	Issues Preventing Resolution	Status
1	Verifying CAPs	Buildings and Grounds	Parks	5/18/2023	n/a	!	Test	!

1 item

Load Comments

Hide

VERIFY + NEW CORRECTIVE ACTION PLAN

SSO Triennial Audit of RTA (STARs)



- ID
- Agency
- Audit Type
- Date Range
- Report
- Final Report Date
- Issues?
- Findings
- Contractor Used?

Pennsylvania Department of Transportation > SSO Triennial Audit of RTA

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Currently Viewing Pennsylvania Department of Transportation 🔔 (3)

VERIFY
+ CREATE STAR

Filters

Agency
-- Select a Value --

Audit Type -- Select a Value --
Issues with Final Report? -- Select a Value --
Date Issued From mm/dd/yyyy
Date Issued To mm/dd/yyyy

[CLEAR ALL FILTERS](#)

SSO Triennial Audit of RTA

ID	Agency	Audit Type	Date Range	Report	Final Report Date	Issues?	Number of Findings	Contractor Used?	View	See CAPs
5758	SSOR Test Reporter # 1	Combined Safety and Security	2/28/2022 - 3/1/2022	📄	3/1/2022	✓	0	✓	🔍	📄
5754	Cambria County Transit Authority (Johnstown Inclined Plane)	Safety	8/18/2021 - 1/1/2022	📄	1/5/2022	✓	0	✗	🔍	📄
5751	Cambria County Transit Authority (Johnstown Inclined Plane)	Safety	8/1/2020 - 8/9/2021	📄	1/12/2022	✓	0	✓	🔍	📄

3 items

VERIFY
+ CREATE STAR

SSO Triennial Audit of RTA (STAR)



Pennsylvania Department of Transportation > SSO Triennial Audit of RTA

Profile Contacts CAPs **STARs** Internal Safety Review Events Issues Discrepancies Annual Report Submission Report Year 2022

Currently Viewing Pennsylvania Department of Transportation (3)

VERIFY + CREATE STAR

Challenge: Some users did not upload the Audit Report for a STAR to the system

Issues with Final Report? Date Issued From mm/dd/yyyy Date Issued To mm/dd/yyyy

CLEAR ALL FILTERS

SSO Triennial Audit of RTA

ID	Agency	Audit Type	Date Range	Report	Final Report Date	Issues?	Number of Findings	Contractor Used?	View	See CAPs
5758	SSOR Test Reporter # 1	Combined Safety and Security	2/28/2022 - 3/1/2022		3/1/2022		0			
5754	Cambria County Transit Authority (Johnstown Inclined Plane)	Safety	8/18/2021 - 1/1/2022		1/5/2022		0			
5751	Cambria County Transit Authority (Johnstown Inclined Plane)	Safety	8/1/2020 - 8/9/2021		1/12/2022		0			

3 items

VERIFY + CREATE STAR

Internal Safety Review



- ID
- Agency
- Date Range
- Report
- Number of Findings
- Description
- Reviewed Areas

Pennsylvania Department of Transportation > Internal Safety Review

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Report Year 2023 ▼

Currently Viewing Pennsylvania Department of Transportation ▼ (3)

VERIFY **+ CREATE INTERNAL REVIEW**

Filters

Filters

Agency -- Select a Value -- ▼

Date Issued From mm/dd/yyyy 📅

Date Issued To mm/dd/yyyy 📅

[CLEAR ALL FILTERS](#)

Internal Safety Review

Review ID	Agency	Date Range	Report	Description	Reviewed Areas	Edit	View	See CAPs	Delete
136	Cambria County Transit Authority (Johnstown Inclined Plane)	5/21/2023 - 5/29/2023		Test Internal Safety Review	Everything				

1 item

VERIFY **+ CREATE INTERNAL REVIEW**

Internal Safety Review



Challenge: Some users did not upload the Audit Report for an internal audit to the system

Pennsylvania Department of Transportation > Internal Safety Review

Profile Contacts CAPs STARS Internal Safety Review Events Issues Discrepancies Annual Report Submission Report Year 2023

Currently Viewing Pennsylvania Department of Transportation (3)

VERIFY + CREATE INTERNAL REVIEW

Date Issued From mm/dd/yyyy Date Issued To mm/dd/yyyy

CLEAR ALL FILTERS

Review ID	Agency	Date Range	Report	Description	Reviewed Areas	Edit	View	See CAPs	Delete
136	Cambria County Transit Authority (Johnstown Inclined Plane)	5/21/2023 - 5/29/2023		Test Internal Safety Review	Everything				

1 item

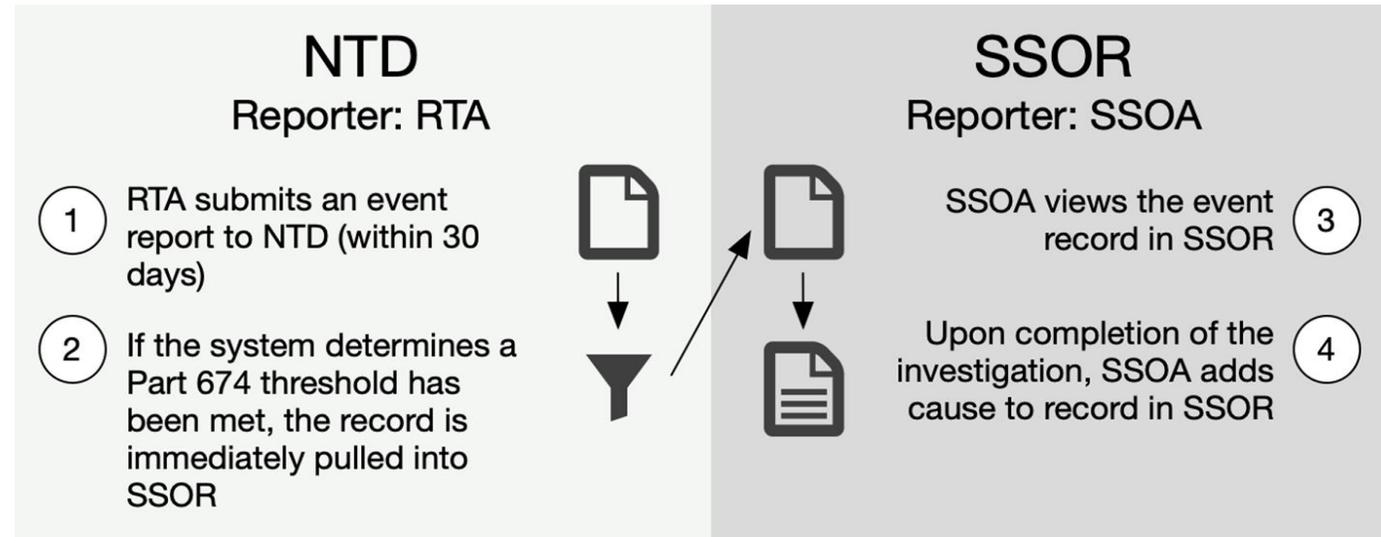
VERIFY + CREATE INTERNAL REVIEW

Events



NTD Event Data Integration

- States no longer report events to FTA
- NTD is the system of record for all rail transit events
- States are required to investigate events that meet FTA’s definition of “accident”
- SSOR automatically identifies these events as they are reported to the NTD and displays them in the SSOR Events Module
- Upon completion of the investigation, States can add the cause to the event record in SSOR



Events



- NTD Event ID *
- NTD Event Information*
 - Description
 - Reporter Mode ID
 - Event Date/Time
 - Address
 - Event Type
 - Location
 - Mode
 - Rail Alignment
 - Was There a Tow-away?
 - Was there Significant Damage?
 - Vehicles and Persons Involved
 - Total Fatalities
 - Total Injuries
- SSOA ID
- Two Hour SSOA Notification
- Probable Cause
- Investigated and Reported By
- Investigation Reviewed and Adopted
- Report (upload)

* read-only (from NTD)

Poll #3 - Question

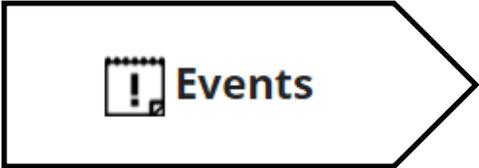
- True or False: Event Probable Cause comes directly from the NTD and is read-only.

Poll #3 - Answer

False

- Probable Cause for Events is inputted by the SSOAs into SSOR
- This is FTA's source of accident causal information for the public transit industry

Events



Pennsylvania Department of Transportation > Events

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Report Year 2023

Currently Viewing Pennsylvania Department of Transportation (2)

> Filters

Events

NTD ID ↓	Reporter Mode ID	SSOA ID	Agency	Event Date	Event Type	Mode	Description	Total Fatalities	Total Injuries	Probable Cause ⓘ	Report ⓘ	View	See CAPs
4051156	2401	n/a	Southeastern Pennsylvania Transit Authority	12/17/2023 11:14 AM	Collision (non-RGX)	Streetcar	Operator of trolley 1 was pulling into loop whe...	0	0	Pending	×	🔍	📄
4050626	2401	n/a	Southeastern Pennsylvania Transit Authority	12/16/2023 5:02 PM	Derailment	Streetcar	While making left turn onto Lansdowne Ave, trol...	0	0	Pending	×	🔍	📄
4048332	2401	n/a	Southeastern Pennsylvania Transit Authority	12/13/2023 12:16 PM	Collision (non-RGX)	Streetcar	Trolley was pulling in loop when side of trolle...	0	0	Pending	×	🔍	📄
4044907	2401	n/a	Southeastern Pennsylvania Transit Authority	12/7/2023 11:54 AM	Collision (non-RGX)	Streetcar	Trolley was traveling west when POV pulled out ...	0	1	Pending	×	🔍	📄
4039471	2401	n/a	Southeastern Pennsylvania Transit Authority	12/10/2023 12:20 AM	Derailment	Streetcar	Front wheels of trolley came off track while ma...	0	0	Pending	×	🔍	📄

« < 1 - 5 of 83 > »

Items per page: 5 10 25 50 100

Events



- SSOAs enter investigation-related data
- If a discrepancy is noted between NTD Event Information and what was reported to the SSOA, *contact your RTA*

SSOR Test Reporter # 1 > Edit Event > 1958710 [Heavy Rail - Other]

CANCEL CREATE DISCREPANCIES MANAGE DISCREPANCIES SUBMIT EDITS

SSOR Event Investigation Data

SSOA ID: (Enter Unique SSOA Identifier)

Investigated By: (Provide name/information of primary event investigator)

Two Hour SSOA Notification: No

Reason SSOA did not Receive Two Hour Notification: (Provide reason SSOA did not receive two hour notification)

Probable Cause: -- Select a Value --

Investigation Report Issued By: -- Select a Value --

Was Investigation Reviewed & Adopted by SSOA?

Reason Investigation was not Reviewed & Adopted: (Provide reason if report was not reviewed and adopted by the SSOA)

Investigation Report:

Last Modified By: Brett PA Primary Rojas
Last Modified Date: 5/14/2021 12:57 PM EDT

NTD Event Information

Description: Updating the event description to make sure this does the audit information and all the fun stuff.

NTD Event ID: 1958710	Event Type: Other	Rail Alignment:
Reporter Mode ID: 6478	Location: Boarding / alighting: With stairs	Derailment Type:
Event Date/Time: 9/28/2020 8:00 PM EDT	Mode: Heavy Rail	Collision With:
Approximate Address: 342897 Street	Type of Service Code: PT	Collision At RGX: No
Lighting:	Total Fatalities: 1	Was There a Tow-Away?: No
Weather:	Total Injuries: 0	Was There Significant Damage?: No
Is the Report Completed?: No	Evacuation: No	

▼ Vehicles Involved

Vehicle Id	Vehicle Type	Vehicle Action	Vehicle Speed	Number of Cars Derailed	Run Away Train	Tow Away
No vehicles available						

▼ Event Person Information

Person Id	Person Type	Trespasser?	Suicide?	Transported to Hospital?	Injury Type	Incident Type
85957	Pedestrian crossing in crosswalk	x	x	x		Fatality

1 item

▼ Corrective Action Plans

Corrective Action Plans

Events



Challenge: Some users needed clarification re: 49 CFR Part 674 Reporting Thresholds

Transportation > Events

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Currently Viewing Pennsylvania Department of Transportation (2)

> Filters

Events

NTD ID ↓	Reporter Mode ID	SSOA ID	Agency	Event Date	Event Type	Mode	Description	Total Fatalities	Total Injuries	Probable Cause ⓘ	Report ⓘ	View	See CAPs
4051156	2401	n/a	Southeastern Pennsylvania Transit Authority	12/17/2023 11:14 AM	Collision (non-RGX)	Streetcar	Operator of trolley 1 was pulling into loop whe...	0	0	Pending	×	🔍	📅
4050626	2401	n/a	Southeastern Pennsylvania Transit Authority	12/16/2023 5:02 PM	Derailment	Streetcar	While making left turn onto Lansdowne Ave, trol...	0	0	Pending	×	🔍	📅
4048332	2401	n/a	Southeastern Pennsylvania Transit Authority	12/13/2023 12:16 PM	Collision (non-RGX)	Streetcar	Trolley was pulling in loop when side of trolle...	0	0	Pending	×	🔍	📅
4044907	2401	n/a	Southeastern Pennsylvania Transit Authority	12/7/2023 11:54 AM	Collision (non-RGX)	Streetcar		0	1	Pending	×	🔍	📅
4039471	2401	n/a	Southeastern Pennsylvania Transit Authority	12/10/2023 12:20 AM	Derailment	Streetcar		0	0	Pending	×	🔍	📅

Challenge: SSOAs cannot provide probable cause if the final investigation report is not complete by the submission deadline

Items per page: 5 10 25 50 100

Issues



- ID
- Agency
- Status
- Page
- Source
- Data Element
- Related Object
- Description
- Created By

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Report Year: 2020

Currently Viewing: Pennsylvania Department of Transportation (3)

[RESOLVE ISSUE\(S\)](#)

▼ Filters

Agency: -- Select a Value --
 Page: -- Select a Value --
 Status: -- Select a Value --
 Description:
 Data Element: -- Select a Value --

[CLEAR ALL FILTERS](#)

Issues

<input type="checkbox"/>	Id	Agency	Status	Page	Source	Data Element	Related Object	Description	Created By	
<input type="checkbox"/>	1067	SSOR Test Reporter # 1	✔	Corrective Action Plans	157944	Proposed Implementation Date	1	Nah that's wrong	TSO20 PM	🔍
<input type="checkbox"/>	1057	SSOR Test Reporter # 1	✔	Corrective Action Plans	157940	Agency Internal CAP Identifier	n/a	test	TSO20 PM	🔍
<input type="checkbox"/>	1056	Cambria County Transit Authority (Johnstown Inclined Plane)	✔	SSO Triennial Audit of RTA	215	Date Concluded	n/a	Test	Region 1 Validation Lead	🔍
<input type="checkbox"/>	1055	Pennsylvania Department of Transportation	⚠	Contacts	Brett's New Company	Company Name	n/a	Demo	Region 1 Validation Lead	🔍
<input type="checkbox"/>	1054	SSOR Test Reporter # 1	●	Corrective Action Plans	157940	Issues Preventing Resolution	1	Provide issues	Region 1 Validation Lead	🔍
<input type="checkbox"/>	1053	Cambria County Transit Authority (Johnstown Inclined Plane)	●	SSO Triennial Audit of RTA	20210514	Date Concluded	n/a	wrong date	Region 1 Validation Lead	🔍
<input type="checkbox"/>	1052	Pennsylvania Department of Transportation	●	Contacts	Demo Company	Company Name	n/a	a test issue	Region 1 Validation Lead	🔍

7 items

Items per page: 5 10 25 50 100

[RESOLVE ISSUE\(S\)](#)

Issues



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Report Year: 2020

Currently Viewing: Pennsylvania Department of Transportation (3)

[RESOLVE ISSUE\(S\)](#)

Filters

Page: -- Select a Value --
 Status: -- Select a Value --
 Data Element: -- Select a Value --

	Status	Page	Source	Data Element	Related Object	Description	Created By	
<input type="checkbox"/>	✓	Corrective Action Plans	157944	Proposed Implementation Date	1	Nah that's wrong	TSO20 PM	🔍
<input type="checkbox"/>	✓	Corrective Action Plans	157940	Agency Internal CAP Identifier	n/a	test	TSO20 PM	🔍
<input type="checkbox"/>	✓	SSO Triennial Audit of RTA	215	Date Concluded	n/a	Test	Region 1 Validation Lead	🔍
<input type="checkbox"/>	⚠️	Contacts	Brett's New Company	Company Name	n/a	Demo	Region 1 Validation Lead	🔍
<input type="checkbox"/>	●	Corrective Action Plans	157940	Issues Preventing Resolution	1	Provide issues	Region 1 Validation Lead	🔍
<input type="checkbox"/>	●	SSO Triennial Audit of RTA	20210514	Date Concluded	n/a	wrong date	Region 1 Validation Lead	🔍
<input type="checkbox"/>	●	Contacts	Demo Company	Company Name	n/a	a test issue	Region 1 Validation Lead	🔍

7 items

Items per page: 5 10 25 50 100

[RESOLVE ISSUE\(S\)](#)

Challenge: Once an issue is created by FTA in the system, users needed clarity on how to address and close these issues

Annual Report Data Validation

- When an SSOA submits their Annual Report to FTA, the report is then reviewed and validated by FTA and its Validation Team
- Any known issues with the Annual Report data are created in the system
- These can be found in the Issues module of the SSOR
- FTA will allow SSOAs the opportunity to address their known issues, and these can be discussed during routine monitoring calls

Discrepancies



- ID
- Agency
- Status
- Source
- Data Element
- Related Object
- Old Value
- New Value
- Description
- Created By

Pennsylvania Department of Transportation > Discrepancies

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Report Year 2022 ▼

Currently Viewing Pennsylvania Department of Transportation ▼ 🔔 (2)

Filters

Filters

Agency: -- Select a Value -- ▼

 Status: -- Select a Value -- ▼

 Data Element: -- Select a Value -- ▼

Description

[CLEAR ALL FILTERS](#)

Discrepancies

ID ↓	Agency	Status	Source	Data Element	Related Object	Old Value	New Value	Description	Created By	View
5721	Southeastern Pennsylvania Transit Authority	⚠️	3768455	Location	n/a	Revenue facility: transit station	Somerset Station	According to notification this event took place...	Mark Jansen	🔍
4245	Southeastern Pennsylvania Transit Authority	✅	3592268	Event Date/Time	n/a	1/30/2022 9:51 AM GMT+00:00	1/30/2022 9:30 AM GMT+00:00	The correct time is 9:30 a.m.	Brian Mollot	🔍

2 items

Analysis

- SSOR users can also use the Analysis portion of the system to filter, view and export data

The screenshot displays the 'Profile Analysis' section of the SSOR Validation system. The top navigation bar includes 'HOME', 'AGENCY MANAGEMENT', 'ANALYSIS' (active), and 'FTA REPORTS'. The user is logged in as 'SSOR Validation' for the 'Federal Transit Administration'.

Below the navigation, there are tabs for 'Profile', 'Contacts', 'CAPs', 'Hazards', 'STARS', 'Internal Safety Review', 'Events', 'Issues', 'Discrepancies', and 'Documents'. The 'Profile' tab is selected.

The 'Global Filters' section contains the following controls:

- Report Year:** A dropdown menu set to '2023'.
- State Safety Oversight Agency:** A dropdown menu with the placeholder '-- Select a Value --'.
- Rail Transit Agency:** A dropdown menu with the placeholder '-- Select a Value --'.
- Return data for...:** Radio buttons for 'All agencies' (selected), 'SSOAs only', and 'RTAs only'.

A 'Clear Filters' link is located below the global filters. Below that is a 'Profile Filters' section with a right-pointing arrow. Underneath is a 'Related Object Filters' section with a checkbox for 'Issues' (unchecked). A 'CLEAR ALL FILTERS' button is on the left, and an 'APPLY FILTERS' button is on the right.

The 'Data' section is titled 'Profiles' and contains a table with the following columns: Agency Name, Acronym, Agency Type, Region, Address, Website, Modes in Service, Modes in Engineering, Submission Status, Total Hours, and View.

Agency Name	Acronym	Agency Type	Region	Address	Website	Modes in Service	Modes in Engineering	Submission Status	Total Hours	View
Arizona Department of Transportation	ADOT	SSOA	9	1611 W. Jackson Mail Drop 310B Phoenix, AZ 85007	Website	n/a	n/a	New	0	View
Arkansas Department of Transportation	ARDOT	SSOA	6	10324 Interstate 30 Little Rock, AR 72203	Website	n/a	n/a	New	0	View

Analysis

- Users can export information in an Excel format from the system by selecting “Export” in the bottom left-hand corner of each Analysis page

Export Profile ?

Profile Analysis

Profile Contacts CAPS Hazards STARS Internal Safety Review Events Issues Discrepancies Documents

Global Filters

Report Year: 2023 State Safety Oversight Agency: -- Select a Value -- Rail Transit Agency: -- Select a Value -- Return data for...: All agencies SSOAs only RTAs only

Clear Filters

Profile Filters

Related Object Filters

Issues

CLEAR ALL FILTERS APPLY FILTERS

Data

Profiles

Agency Name	Acronym	Agency Type	Region	Address	Website	Modes in Service	Modes in Engineering	Submission Status	Total Hours	View
City of Milwaukee	MSS	RTA	5	450 N. 5th St. Milwaukee, WI 53203		SR	None	n/a	n/a	
Colorado Public Utilities Commission	COPUC	SSOA	8	1560 Broadway, Suite 250 Denver, CO 80202		n/a	n/a	New	6552	
Dallas Area Rapid Transit	DART	RTA	6	1401 Pacific Avenue Dallas, TX 75266		LR	None	n/a	n/a	
Dallas Streetcar		RTA	6	Dallas Department of Transportation 1500 Marilla Street, L1B5 Dallas, TX 75201		SR	None	n/a	n/a	
Denver Regional Transit District	RTD	RTA	8	1660 Blake Street Denver, CO 80202		LR	None	n/a	n/a	

11 - 15 of 95 Items per page: 5 10 25 50 100

Export Profile ?

Analysis

- For CAPs and Events, users can select “Switch to Graph View” and the system will generate either a Stacked Bar Chart, Bar Chart or Line Chart of the data selected



National Transit Database (NTD) Access

If additional access is requested to NTD data, please contact the RTA's NTD "User Manager"

- Each of the RTAs in an SSOA's jurisdiction has a user manager in NTD and they can grant the SSO program managers "safety viewer" access to their NTD reports.
- The RTA's Profile page in the NTD Reporting System displays all users and user roles.
- If you do not know who your User Manager is, please contact your assigned NTD Validation Analyst.

If you have any further questions, please reach out to your designated FTA SSO Program Manager

Modes in Engineering

Why does FTA collect this information?

- Allows FTA to establish a complete record of modal systems under Part 674
- Supports apportionment calculation (5329)



Heavy Rail (HR)



Streetcar (SR)



Inclined Plane (IP)



Monorail/Automated
Guideway (MG)



Light Rail (LR)



Hybrid Rail (YR)



Cable Car (CC)

*Please see the NTD
Policy Manual for
Mode definitions*

What is a Mode in Engineering?

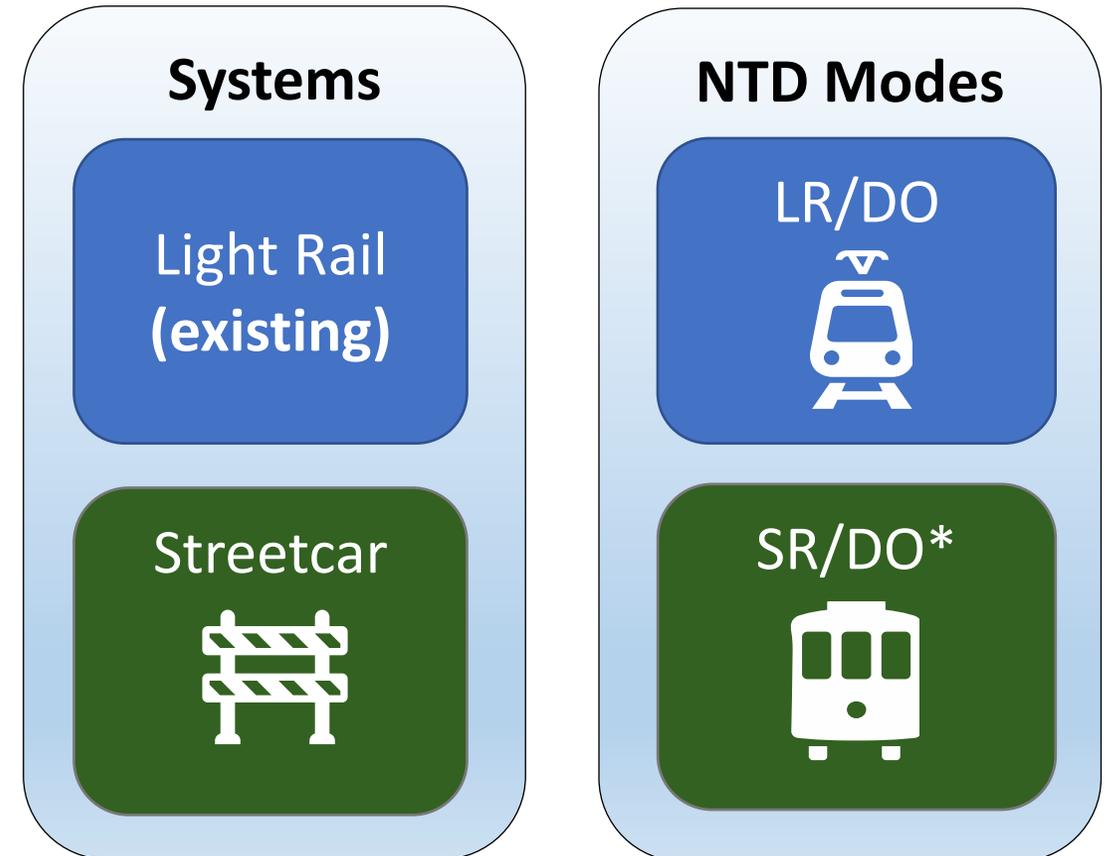
1. A new modal system in “Engineering or Construction” phase:
 - “Completing significant design work, refining project scope and cost estimates, preparing construction documents, and securing local funding commitments.”
 - If Federally-funded, upon NEPA approval
2. Will be reported as a separate modal record in NTD when operational
 - NTD modal records distinguish between:
 - Directly Operated (DO) service and
 - Purchased Transportation (PT) service (service provided by a contractor)

Modes in Engineering - Example 1

- An RTA operates Light Rail (LR) service
- They begin construction of a new Streetcar system
- Once operational*, this new service will be reported to the NTD as a new mode: Streetcar (SR)

SSOR

*Under Modes in Engineering,
Report this as Streetcar*

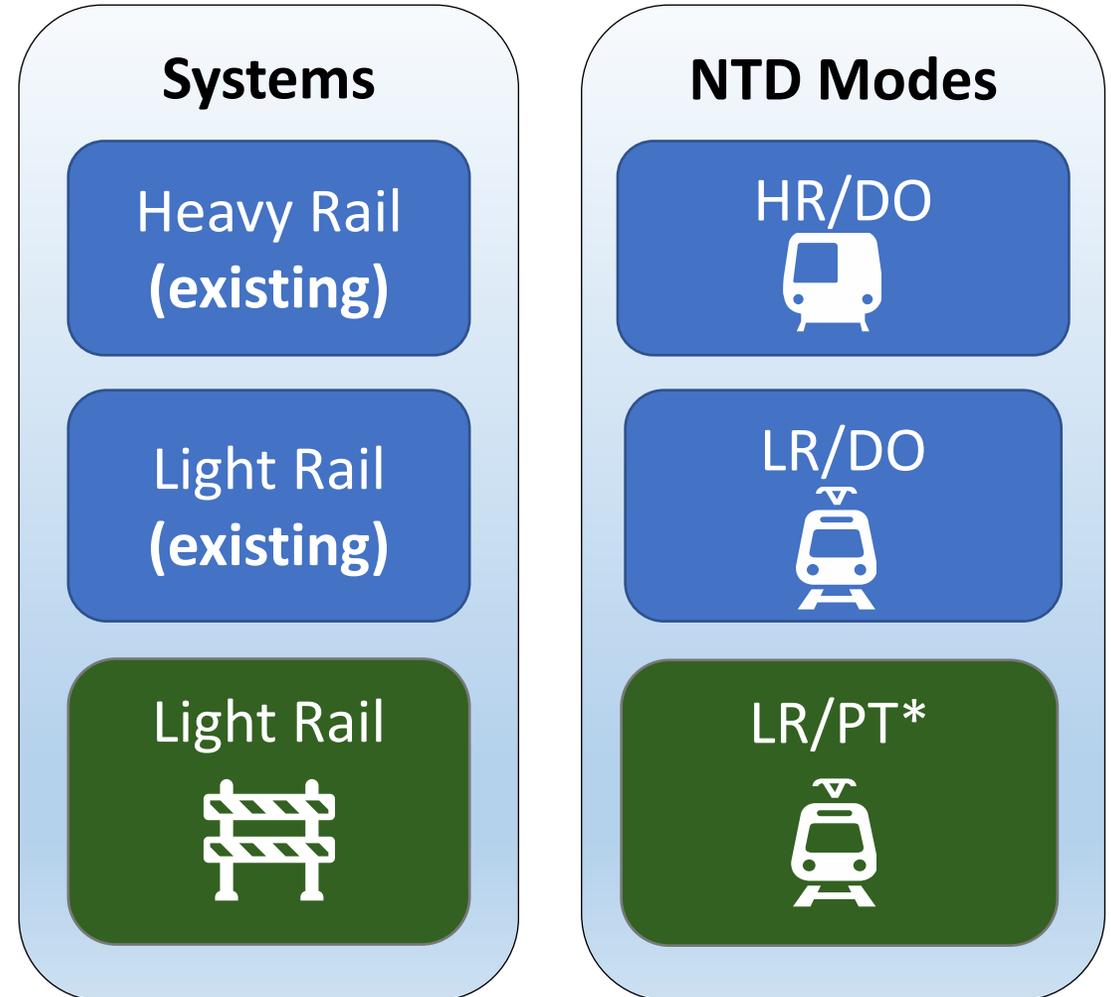


Modes in Engineering - Example 2

- An RTA operates Heavy Rail (HR) and Light Rail (LR) service
- They begin construction of a new light rail system
- Once operational, this LR service will be operated by a contractor and reported to the NTD as Purchased Transportation (PT)*

SSOR

*Under Modes in Engineering,
Report this as Light Rail*



What is Not a Mode in Engineering?

If it will not result in a new NTD modal record, it is not a Mode in Engineering

- **Do not report:**
 - Extensions to existing modal systems
 - Other capital projects which will not result in a new mode

Modes in Engineering - Example 3

- An RTA operates Light Rail (LR) service
- They begin construction of an extension to the existing light rail system
- Once the extension is operational, the associated service will be reported to the NTD under the existing light rail mode

SSOR

Under Modes in Engineering,

Do not report this project

Systems

Light Rail
(existing)

Light Rail
extension



NTD Modes

LR/DO



Modes in Engineering

- On the RTA Profile page, select “Edit” on the top right-hand side of the screen:

Sun Link Transit System (Tucson Streetcar) > Profile

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[Discrepancies](#)
 Report Year: 2023

Currently Viewing: Sun Link Transit System (Tucson Streetcar)


[EDIT](#)

Basic Information

Agency Name: Sun Link Transit System (Tucson Streetcar)
 Acronym: SLTS
 Primary SSOA: Arizona Department of Transportation

Agency Contact Information

E-mail: Sunlinkstreetcarcomments@tucsonaz.gov
 Address:
 Website: <http://www.sunlinkstreetcar.com/>

Agency Address

Address Line 1: PO Box 27210
 City: Tucson
 State: AZ
 Zip Code: 85726
 FTA Region: Region 9

Phone Numbers

Type	Phone Number	Extension	Primary? ↓
Office	520-792-9222	989	✓

Modes

Modes In Engineering

Project Name	Mode	NEPA Decision Date (if NEPA approved)	Criteria for Determination (if not NEPA approved)	Planned Revenue Service Date	Status	Last Modified Date	Last Modified By
Test Icons	YR - Hybrid Rail	n/a	Users can delete Modes in Engineering	2/14/2024	🕒	2/9/2023 4:20 PM EST	adot Primary Reporter

1 item

Modes in Engineering

- Select “Add Provisional Mode in Engineering”:

▼ Modes

Modes In Engineering

Mode	Project Name	Planned Revenue Service Date	NEPA Approved?	NEPA Decision Date	Criteria for Determination ⓘ	Status	Delete
YR - Hybrid Rail ▼	Test Icons 10/255	02/14/2024 📅	<input type="checkbox"/>		Users can delete Modes 37/4000	Pending	✕

➕ Add Provisional Mode In Engineering ←

Modes In Service

Mode	NTD Reporter Mode ID	Type of Service ⓘ	Revenue Service Date	Last Modified Date	Last Modified By
HR - Heavy Rail	n/a	<u>PT - Purchased Transportation</u>	11/19/1998 - Present	12/31/2020 7:00 PM EST	<u>tess.deployment</u>
LR - Light Rail	n/a	<u>DO - Directly Operated</u>	11/19/1998 - Present	12/31/2020 7:00 PM EST	<u>tess.deployment</u>
HR - Heavy Rail	n/a	<u>PT - Purchased Transportation</u>	11/19/1998 - Present	12/31/2020 7:00 PM EST	<u>tess.deployment</u>

3 items

Modes in Engineering

Fill out the required data fields

- To add another mode in engineering, select “Add Provisional Mode in Engineering”
- Complete the form by selecting “Submit” at the top right hand of the screen

Edit RTA > Sun Link Transit System (Tucson Streetcar)

Basic Information

Agency Name: Sun Link Transit System (Tucson Streetcar) Acronym: SLTS 4/10

Agency Contact Information

E-mail Address: Sunlinkstreetcarcomments@tucsona 37/255 Website: http://www.sunlinkstreetcar.com/ 32/255

Phone Numbers ?

Type	Phone Number	Extension	Primary	Delete
Office	(520) 792-922.	989 3/10	<input checked="" type="checkbox"/>	<input type="button" value="X"/>

Agency Address

Address Line 1: PO Box 27210 12/100
Address Line 2: 0/100
City: Tucson 6/70
State: Arizona
Zip Code: 85726
FTA Region: Region 9

Modes

Modes In Engineering

Mode	Project Name	Planned Revenue Service Date	NEPA Approved?	NEPA Decision Date	Criteria for Determination ?	Status	Delete
YR - Hybrid Rail	Test10/255	02/14/20	<input type="checkbox"/>		Users (37/4000)	Pending	<input type="button" value="X"/>

Modes In Service

Modes in Engineering

- Users can also access their Modes in Engineering by selecting “Request Management” from their My Safety Home Page

The screenshot displays the 'My Safety Home' interface. At the top, there is a header 'My Safety Home' and a large image of a tunnel with a train. Below the image, a personalized greeting reads 'Hello, Tripp. What do you need help with?'. The main content area is divided into three columns of help desk information:

- Reporting/Policy Questions:** FTASSORSupport@dot.gov, Email us to schedule a 1 on 1 session
- Technical/IT Issues:** Help Desk Business Hours: 8:00 a.m. – 8:00 p.m. ET, Mon. – Fri. FTAITHelpDesk@dot.gov
- SSOR POC:** Myesha Stephney, Myesha.Stephney@dot.gov

Below this information is a navigation bar with three buttons: 'Help Documents', 'Frequently Asked Questions', and 'Training Videos'. At the bottom, there are three data tables:

- Annual Report Submission Status:** A table with columns for Agency Name, Report Year, and Due Date. The first row shows 'Arizona' with a due date of 3/15/2025.
- Open Issues:** A table with columns for ID, Agency, and Created. The first row shows 'Arizona' with a created date of 11/18/2021. A blue arrow points from the 'Created' column header to the 'Request Management' link in the Quick Links menu.
- Quick Links:** A dropdown menu containing 'Modify Settings', 'Request Management', and 'Manage Notifications'.

SSOR Assistance

SSOR Assistance Required:	Please Contact:
Questions about the SSO Program	FTA SSO Program Manager or FTASSORSupport@dot.gov
Annual Reporting Requirements	FTA SSO Program Manager or FTASSORSupport@dot.gov
Events Missing or Incorrect in SSOR	RTA/NTD Reporter
Issues Created in SSOR	FTA SSO Program Manager or FTASSORSupport@dot.gov
Technical/IT Issues	SSOR IT Help Desk [FTAITHelpDesk@dot.gov]
General SSOR System	Myesha Stephney [Myesha.Stephney@dot.gov] or FTASSORSupport@dot.gov

WHO TO CONTACT

for SSOR Questions



- Reporting Questions?
- Policy Questions?
- NTD/Event Threshold Questions?
- Want to schedule a 1 on 1 session?

Contact the SSOR Support team:
FTASSORSupport@dot.gov



- General SSOR Questions?
- User Management?

Contact SSOR Management:
Myesha.Stephney@dot.gov
John.Chism@dot.gov (Proxy)



- IT Issues?
- Bug Fixes?
- Questions about hardware and software systems?

Contact IT Help:
FTAITHelpDesk@dot.gov

BUSINESS HOURS
8:00AM TO 8:00PM ET, M-F
OFFICE OF TRANSIT SAFETY & OVERSIGHT
FEDERAL TRANSIT ADMINISTRATION



Questions?

