**BILLING CODE** **[XXXX-XXX-XX]**

**Department of Transportation**

**Federal Transit Administration**

**Notice of Intent to Prepare an Environmental Impact Statement for [*****Insert Project Name*]**

**Agency:** Federal Transit Administration (FTA), Department of Transportation (DOT).

**Action:** Notice of Intent to Prepare an Environmental Impact Statement (EIS).

**Summary:**

The Federal Transit Administration (FTA), as lead Federal agency, and [*insert grantee organization*], as local project sponsor and joint lead agency, issue this notice to advise the public that they intend to prepare an environmental impact statement (EIS) for the [*insert project name*] (Project) pursuant to the National Environmental Policy Act (NEPA). The Project would [*insert brief project description in 1-2 sentences*].

**Dates:**

Comments related to the NEPA review of this project must be received on or before [INSERT DATE 30 DAYS AFTER PUBLICATION IN THE FEDERAL REGISTER].

**Addresses:**

Comments on the scope of the EIS should be directed to [*insert contact information of grantee (and FTA, if so desired) including phone number and email*]

**For Further Information Contact:**

For FTA: [*insert contact information of FTA EPS*].

For [*insert project sponsor*]: [*insert project sponsor's contact information*].

**Supplementary Information:**

[*An intro here is optional. It may be used to provide clear and concise information about the Project, purpose of this NOI, or prior PEL or early scoping activities.*] FTA has determined that the project [*will/will not - to be updated based on FTA Administrator approval*] be evaluated as a major project as defined in [23 U.S.C. 139(a)(7)](https://www.govinfo.gov/link/uscode/23/139).

1. **Purpose and Need for the Proposed Action**

[*Briefly define purpose and need of the project.*]

1. **Description of Proposed Action and Alternatives**

[*Briefly describe the proposed action and alternatives.*]

1. **Summary of Expected Impacts**

[*Briefly describe expected impacts of the project.*]

1. **Anticipated Permits and Other Authorizations**

[*Include a list of federal permits and approvals needed for the project.*]

1. **Schedule for the Decision-Making Process**

Below is a tentative schedule for the decision making process, including environmental review milestones:

[*Include the timeline for the decsion making process.*]

As noted in the tentative schedule, the Agencies intend to complete the EIS for the Project within two years, measured from the date of the publication of this notice to the date the record of decision (ROD) is signed. The Agencies will accept public comments on the scope of the EIS (*i.e.,* the information presented in this notice and at [*insert project weblink*]) until [INSERT DATE 30 DAYS AFTER PUBLICATION IN THE FEDERAL REGISTER]. The Agencies will then consider those comments as they prepare the Draft EIS. The Agencies will announce the availability of the Draft EIS in the *Federal Register* and via local media outlets. The [*insert grantee organization*] expects the Draft EIS will be available for a minimum of [*insert number of days draft EIS will be available for public comment*] days for the public comment period by [*insert anticipated season/year for the Draft EIS publication*]. The Draft EIS will be distributed and available for public and agency review and comment prior to a public hearing. The Agencies will consider substantive comments timely submitted during the public comment period and then anticipate preparing a [*select either Final EIS and ROD or combined Final EIS/ROD*] by [*insert anticipated timeframe*]. The [*select either Final EIS or Final EIS/ROD*] will identify the NEPA preferred alternative and any necessary mitigation commitments. The Agencies expect that all Federal environmental authorization decisions for the construction of the Project will be completed within a reasonable period following issuance of the [*select either ROD or Final EIS/ROD*].

Notices of public meetings, including hearings, have been, and will continue to be, given through a variety of media providing the time and place of the meeting along with other relevant information. Meeting date, time, and location information can be found on the Project website, Meetings and Events page, at: [*insert project weblink*]. Public meeting locations will comply with the Americans with Disabilities Act. Persons needing special accommodations should contact [*include grantee contact information*].

1. **Request for Identification of Potential Alternatives, Information, and Analysis**

The Agencies invite all State, Tribal, local governments, and the public to comment on potential alternatives, information, impacts and analyses to be considered in the EIS, as well as any other relevant information, studies, or analyses with respect to the proposed agency action.

*Regional Administrator, FTA Region [**include Region #].*