



U.S. Department  
of Transportation

**Federal Transit  
Administration**

Headquarters

1200 New Jersey Avenue, SE  
Washington, DC 20590

**SENT VIA EMAIL**

February 27, 2025

Mr. Scott Sauer  
Interim General Manager/Chief Executive Officer  
Southeastern Pennsylvania Transportation Authority  
1234 Market Street, 10th Floor  
Philadelphia, PA 19107

**Subject: Action Plan and Implementation Schedule for Required Action FTA-24-1-003-1**

Dear Mr. Sauer,

Thank you and your team at the Southeastern Pennsylvania Transportation Authority (SEPTA) for submitting an action plan and implementation schedule addressing Required Action FTA-24-1-003-1 from Special Directive 24-1: “Required Actions to Protect Transit Workers at SEPTA.” The Federal Transit Administration (FTA) issued this Special Directive as part of a Safety Management Inspection (SMI) of SEPTA and the Pennsylvania Department of Transportation (PennDOT). SEPTA submitted an action plan, implementation schedule, and supporting documentation, as required, on October 3, 2024, and provided follow-up documentation, as requested by FTA, on December 13, 2024.

Required action FTA-24-1-003-1 requires SEPTA to develop an action plan to improve the collection of information from transit workers on assaults and safety concerns in passenger service.

**Approval of Action Plan and Implementation Schedule for Required Action FTA-24-1-003-1**

FTA has reviewed SEPTA’s action plan, implementation schedule, and supporting documents and approves SEPTA’s action plan and implementation schedule for FTA-24-1-003-1.

FTA finds that SEPTA’s submission demonstrates a thorough approach to enhancing the processes of collect information from transit workers regarding assaults and safety concerns in passenger service. The implementation schedule outlines clear timelines and responsible parties for each action item.

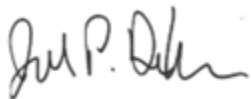
## Conclusion

SEPTA should proceed with implementing the approved plan according to the provided schedule. FTA will monitor SEPTA's progress and conduct ongoing verification activities.

The attached Evaluation Matrix includes information on some of the verification activities FTA may conduct as you implement your plan to comprehensively assess SEPTA's implementation of individual action items, ensuring they meet the commitments outlined in the action plan and implementation schedule. FTA may conduct additional verification activities as needed.

We greatly appreciate SEPTA's commitment to the safety of the SEPTA system and its transit workers and passengers. Should you have any questions, please contact Francis Alomia, Special Directive Coordinator, at (470) 859-1677 or [Francis.Alomia@dot.gov](mailto:Francis.Alomia@dot.gov).

Sincerely,



Joe DeLorenzo  
Associate Administrator and  
Chief Safety Officer  
Office of Safety Oversight and Compliance

Attachment: FTA-24-2-002-2 Action Plan and Implementation Schedule Evaluation Matrix

cc: Ms. Sarah Powell, Deputy Chief Transformation Officer – Safety Culture  
Mr. Brad Okoniewski, Chief Safety Officer, SEPTA  
Mr. David Hunter, Deputy Chief Safety Officer – Safety Management Systems, SEPTA  
Mr. Erik Johanson, Senior Director of Budgets & Transformation, SEPTA  
Ms. April Dorcak, Director of Regulatory Compliance, SEPTA  
Ms. Julie Bender, Director of QA/QC & Interagency Coordination, SEPTA  
Mr. Gino Benedetti, General Counsel, SEPTA  
Ms. Meredith Biggica, Deputy Secretary for Multimodal Transportation, PennDOT  
Ms. Elizabeth Bonini, State Safety Oversight Office Director, PennDOT  
Ms. Terry Garcia Crews, Regional Administrator, FTA Region 3  
Mr. Tony Tarone, Deputy Regional Administrator, FTA Region 3  
Mr. David Burns, General Engineer, FTA Region 3