



# U.S. Department of Transportation Federal Transit Administration

## FY 2009 Grant Making Procedures and Reminders

### 2009 State Programs Meeting

*Andres Ramirez, General Engineer*





# FY 2009 Grant Making

Region IV deadlines for complete grant applications (formula and discretionary) in TEAM:

**July 15, 2009**

Region IV deadlines for complete ARRA grant applications:

**May 29, 2009**





# FY 2009 Grant Making

- FY 2009 Apportionment and Allocation Notice
  - Full apportionment and FY 2009 Earmarks will be published shortly (??)
  - 5/12 of FY 2009 apportionment available (12/18/2008 Federal Register)
- ARRA Apportionment
  - 3/5/2009 Federal Register
- Start preparing grants for ARRA first, then FY07 (lapsing), FY 08, FY 09





# Grant Process: Friendly Reminders

- Review recent FTA Federal Register Notices and updated Circulars to ensure new guidelines and procedures are being followed (This includes ARRA)
- Provide allocation letters for direct recipients (5307, 5309, 5316, 5317) – attach in TEAM
- Make sure that the project is in the current approved TIP/STIP prior to notifying FTA to review the draft grant
- Ensure that all transfer funds have been completed prior to initiating a DRAFT review





# Grant Process: Friendly Reminders

- Notify FTA via E-Mail/Phone during grant process (draft review, comment period, submittal, execution)
- Update TEAM Contact Information
- Adequately describe the project and cite the fiscal year source of funding. If funds are from a state apportionment, please indicate in project description.
- Each ALI must have an Extended Budget Description, Milestone and appropriate Environmental Finding
- All ALI's should be listed in numerical order
- Include Useful Life for Buses and Capital Renovations over \$5,000.





# Grant Process: Friendly Reminders

- Make sure that the ALI's correspond with the proper scope codes (see ALI tree on TEAMWeb Homepage)
- Include Contact Name and Phone Numbers of Recipient Contact and FTA Manager
- Properly PLAN out your projects and grant submittals. Look for options to combine years of funding.
- Allow 2-3 weeks for DRAFT reviews to be completed by FTA
- Allow a **minimum of 45-60 days** for grants that must be approved by the Dept. of Labor
- For ARRA and discretionary grants (Section 5309) please allow time for the Congressional Release process





# Questions?

