



U.S. Department  
of Transportation

**Federal Transit  
Administration**

Administrator

1200 New Jersey Avenue, SE  
Washington, DC 20590

**AUG 12 2016**

Mr. Paul Wiedefeld  
General Manager and Chief Executive Officer  
Washington Metropolitan Area Transit Authority  
600 Fifth Street NW  
Washington, DC 20001

**RE: Project Management Plan Extension Request**

Dear Mr. Wiedefeld:


I am writing in response to your request for an extension in providing the Federal Transit Administration (FTA) with a Project Management Plan (PMP) and Master Program Schedule for the SafeTrack initiative.

The FTA views the PMP and a Master Program Schedule as critical tools to successful project management. However, FTA also recognizes that the timely rollout of SafeTrack was in response not only to the need to address long-term deferred maintenance of your rail infrastructure, but also to address more immediate safety concerns, particularly related to the risk of smoke and fire events.

At a meeting with FTA on August 2, 2016, your staff provided additional information regarding the elements of these plans that are already in place. However, it is our understanding that the Washington Metropolitan Area Transit Authority (WMATA) requires more time and personnel to compile the full PMP and Master Program Schedule. The deadline for the PMP submittal has therefore been extended to September 30, 2016. Please continue to provide documentation for each SafeTrack surge and each element of the PMP and Master Program Schedule as it is prepared.

If you have any questions, please contact Mr. Corey Walker in the Washington, DC Metropolitan Office at (202) 219-3562 or via email at [corey.walker@dot.gov](mailto:corey.walker@dot.gov).

Sincerely yours,

  
Matthew J. Welbes  
Executive Director

cc: Andrew Off, Assistant General Manager, Rail Services, WMATA  
Joseph Leader, Chief Operations Officer, WMATA  
Patrick Lavin, Chief Safety Officer, WMATA  
Laura Mason, Director, SafeTrack, WMATA