**Project Name**

**Grant No**. (if available)

STIP/TIP Item Number:       STIP/TIP Approval Date:

**Note:** The purpose of this template is to assist FTA project sponsors/grantees in providing sufficient document to support a c-list Categorical Exclusion (CE) (23 CFR §771.118(c)) determination in compliance with the National Environmental Policy Act (NEPA) and FTA’s environmental regulations, and to demonstrate compliance with other environmental laws, as applicable. This template should be used for construction projects that qualify for a c-list CE, barring unusual circumstances, including small construction activities/projects such as maintenance, rehabilitation, renovation, improvement, and modification of an existing facility (e.g., bus storage, maintenance facility, shelter, transit station) or an existing transportation structure (e.g., bridges, tunnels, sidewalks). Non-construction projects that qualify for a c-list CE do not use a template but instead include a brief project description in FTA’s grant management software.

In order to allow FTA sufficient time to determine the need for compliance with other laws/regulations and to coordinate with other agencies, grantees should complete and email the template to FTA ([dee.phan@dot.gov](mailto:dee.phan@dot.gov)) for review/approval **at least 45 days** prior to submitting a grant application. Once approved by FTA, the template should be attached to the applicable grant(s) during the grant submission phase to demonstrate NEPA completion.

**Proposed Action**

* Describe the project location (physical address and/or maps depicting location, project boundary/footprint)
* Describe the scope of work (e.g., remove and replace x, construct y, modify z, extent of excavation, etc.)
* Provide information regarding right-of-way, easement, and construction staging

|  |
| --- |
| **Categorical Exclusion Determination**  The project is categorically excluded from further NEPA review under 23 CFR 771.118(c):  Activity category \_\_\_\_\_\_\_ |

**Evaluation Summary** *(Delete if not applicable)*

Discuss only those environmental resources likely to be impacted by the project. Consult FTA’s “Guidance on Categorical Exclusions (FTA, Region VII)” document, as needed.

**Project Commitments** *(Delete if not applicable)*

List permit requirements, mitigation/commitments associated with impacts discussed in the evaluation summary section, as applicable.

**Attachments**

* Project vicinity/ location, project boundary map, conceptual plans
* Agency Correspondence (attach federal, state, local agency correspondence, as applicable)

**Submitted By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Project Sponsor/Grantee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**FTA Approval \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**