**FTA Administrator’s Tasking to TRACS 12-02**

**Transit Rail Advisory Committee for Safety Task Statement**: Develop recommendations to FTA on the best framework and key elements that should comprise the Public Transportation Agency Safety Plan (PTASP). Identify the challenges that may be faced in implementing this model along with potential ways the challenges may be overcome.

**Task No.:** 12-02

**Date initially presented to the TRACS:** September 20-21, 2012

* Identify the role of the Board of Directors or equivalent in adopting and implementing the PTASP and future updates.
* Identify processes and timelines for conducting an annual review and update of the plan
* Identify risk assessment strategies and tools that will be important to the effective implementation of the PTASP.
* Review and evaluate use of performance targets based on safety performance criteria.
* Identify components of a comprehensive staff training program for operations personnel and safety personnel, as well as continuing safety education and training criteria.

**Refer to/establish working group**: Yes

**Target Dates**: Draft letter report recommendations to full committee by **May 16, 2013** and TRACS committee will deliver recommendations to DFO by **September 30, 2013**.

Disposition: Accepted Date: September 21, 2012

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