



U.S. Department
of Transportation
**Federal Transit
Administration**

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REGION 10 BULLETIN NO: 2017-13

Subject: Financial Management Oversight and Procurement System Review Workshops

Date: October 30, 2017

The Federal Transit Administration (FTA) conducts oversight workshops across the country for its grantees each year. The purpose is to help attendees broaden their understanding of the federal rules and regulations, as well as how to comply with FTA program requirements. Continuing this commitment, FTA will host a **Procurement System Review (PSR) Workshop** and **Financial Management Oversight Review (FMO) Workshop** in Seattle, Washington November 28 – December 1, 2017.

The **FMO workshop**, November 28 - 29, 2017, is conducted in order to assist grantees in enhancing and refining their financial management systems to meet the standards established by 2 CFR Part 200 and Part 1201 “Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards,” and other FTA and Federal regulatory requirements. Participants will be provided with exercises and case studies patterned after actual FMO reviews. Attendees will include Regional Office staff members, FTA FMO contractors, and public transit agency staff.

The **PSR workshop**, November 30 – December 1, 2017, is designed to encourage and facilitate improved grantee procurement operations. It fosters the use of industry best practices; and informs grantees about the Federal procurement requirements, specifically the requirements of FTA Circular 4220.1F and other applicable statutory and administrative requirements. These workshops are intended to educate, inform and exchange information with grantees regarding FTA required procurement and program responsibilities; as well as guide grantees through the PSR process. Attendees will include Regional Office staff members, FTA PSR contractors, and public transit agency staff.

Workshop Registration and Agendas

Workshop and Registration materials are still under development and should be posted to FTA’s website (www.transit.dot.gov) by November 6, 2017.

Hotel Reservations

A block of rooms has been reserved at the **Crown Plaza Seattle Downtown** at a rate of \$179.00 (plus all applicable taxes) for travel dates, November 27 – December 1, 2017. If you wish to make your reservation via the phone, please call, 888-233-9527. When making your reservation, please mention the group name, “DOT FTA Region 10 Oversight Review Workshops”, to ensure

you receive the rate mentioned above. Attendees will be responsible for making their own reservations and supplying their credit cards to guarantee the reservation. This rate will be available until November 13, 2017, so please make your reservations soon.

For further information, contact Region 10's Carrie Deichl at 206-220-4307 or email carrie.deichl@dot.gov.

Sincerely,

for Linda M. Gehrke
Regional Administrator

